



Department of Financial Services

Ministry of Finance

## USER MANUAL

# E-FILING PROCEDURE

- OA / SA / IA / MA / CAVEAT FILING
- DOCUMENT FILING / DEFICIT FEE PAYMENT
- REGULAR APPEAL (DRAT)

## Debts Recovery Tribunals and Appellate Tribunals





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# A. Introduction

## 1. Purpose

Introduction of this e-filing system is aimed at promoting paperless filing, create time & cost saving efficiencies, and provision to file from home locations by adopting technological solution to file cases in DRT/DRAT across the country.

On the directions of Software Sub Committee, Department of Financial Services devised the set guidelines for filing online applications for Original Application (OA), Securitization (SA) and other Misc. Applications for recovery of debts due to Banks/Financial Institutions.

Using the e-filing facility, OA, SA, IA & MA can be filed at Debts Recovery Tribunals and Regular Appeals at Appellate Tribunals.

It is intended to provide all the necessary information regarding how to use online features of e-DRT Software.

This user manual will enable users to understand the step by step process involved in e-filing, facilitate to use of e-filing system and offer support to users. The e-filing system can be used by any Agent (Authorised Legal Practitioner) who has enrolled to practice in the Bar Council of any State in India or by any Petitioner in Person to file cases before DRT or DRAT. User is required to read the user manual carefully and abide by its terms and follow its step by step as guidance.

## 2. Procedure for e-filing in DRTs

e-filing in the DRTs can be done by the Individual or Legal Counsel of the party. Legal Counsel/Individual need to register with the e-DRT portal with the demographic details, mobile number and valid email ID.

### Instructions:

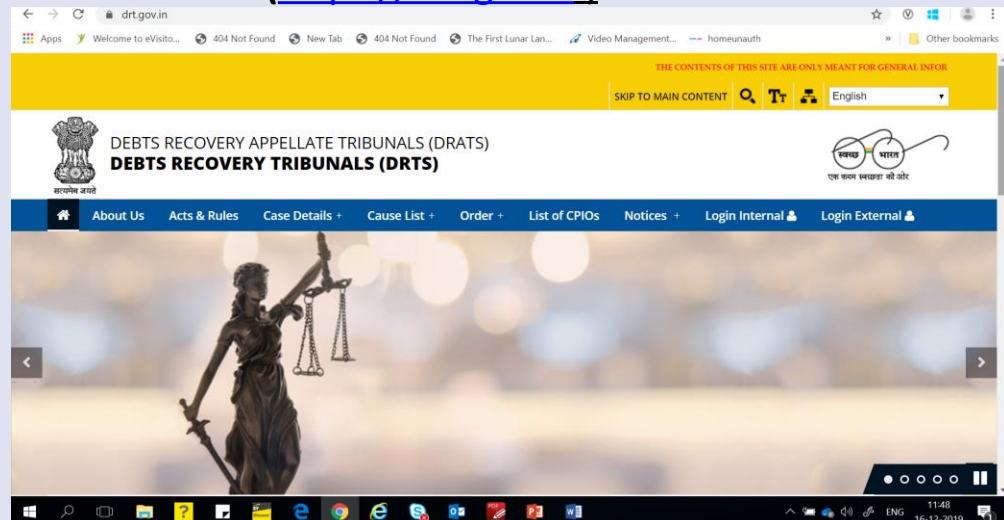
**Keep the following documents handy before start filing.**

1. Duly completed physical copy of OA (Part-I, Part-II and Part -III) or SA, IA, MA
  - a) Application shall be typed or printed in English in Times New Roman Font, size 13, or in Hindi with double space between the lines on the legal-size paper (A3), left margin 5 cms and right margin 2.5 cms duly paginated, indexed and stitched together in form of a paper book.
  - b) OA Part -I contains Memo of Parties, List of dates and events, application with all supporting affidavits, Fact Sheet etc.
  - c) OA Part-II contains Vakalatnama.
  - d) OA Part-III contains List of Documents and Reliance with Documents.
  - e) Ensure correct DRT/DRAT and Court Fee before start filing.

2. Scanned copy of documents in PDF size not exceeding 5 Mb for each type of document (optional), max four documents can be uploaded.
3. System should be with any OS i.e. Windows, Linux capable of running leading browser.
4. Web Browsers- Latest version of leading browser Mozilla Firefox, Chrome IE, Safari etc.

**Note :** At the end of filing, user will get Diary No. for future reference. In case while filing, payment is deducted and diary no. is not generated due to payment transfer error, please connect with DRT/DRAT DDO for Diary No. Contact Details of DRTs/DRATs are provided on <https://drt.gov.in/front/rti.php> (List of CPIOs). Please read Bharatkosh disclaimer carefully before making payment.

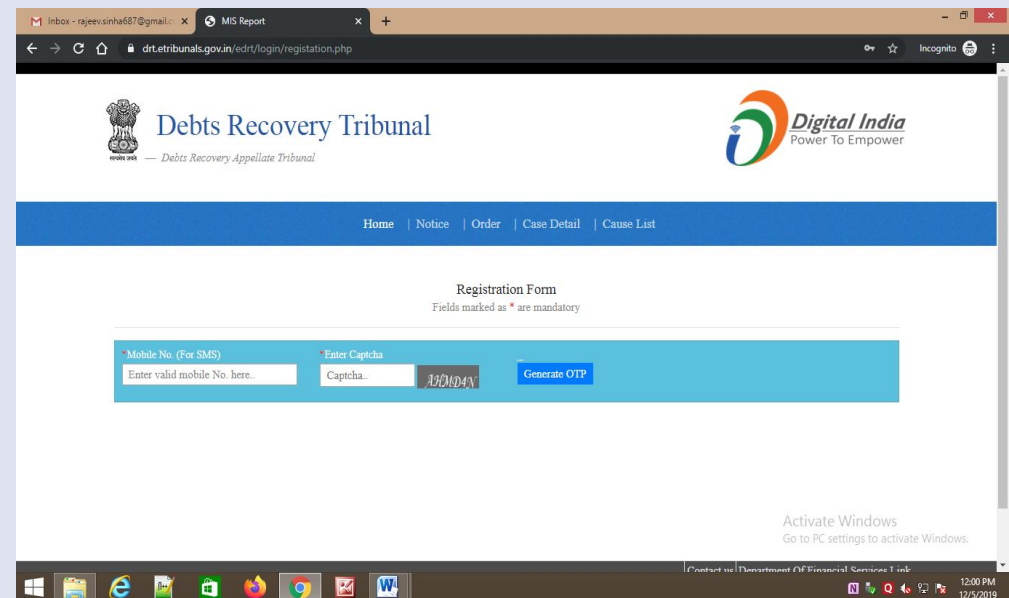
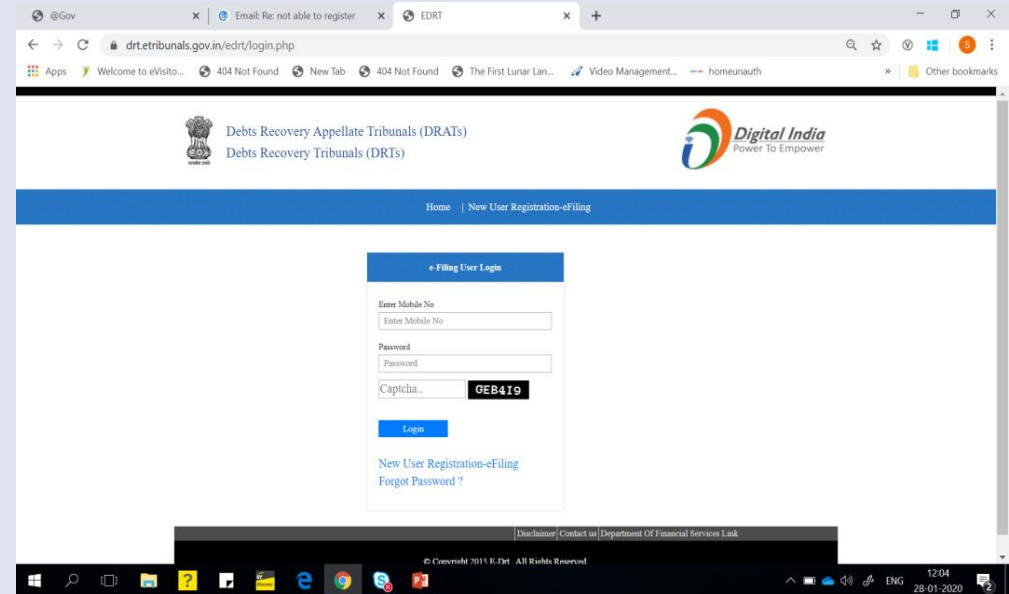
### e-DRT Portal (<https://drt.gov.in>)



## 2. Getting Started

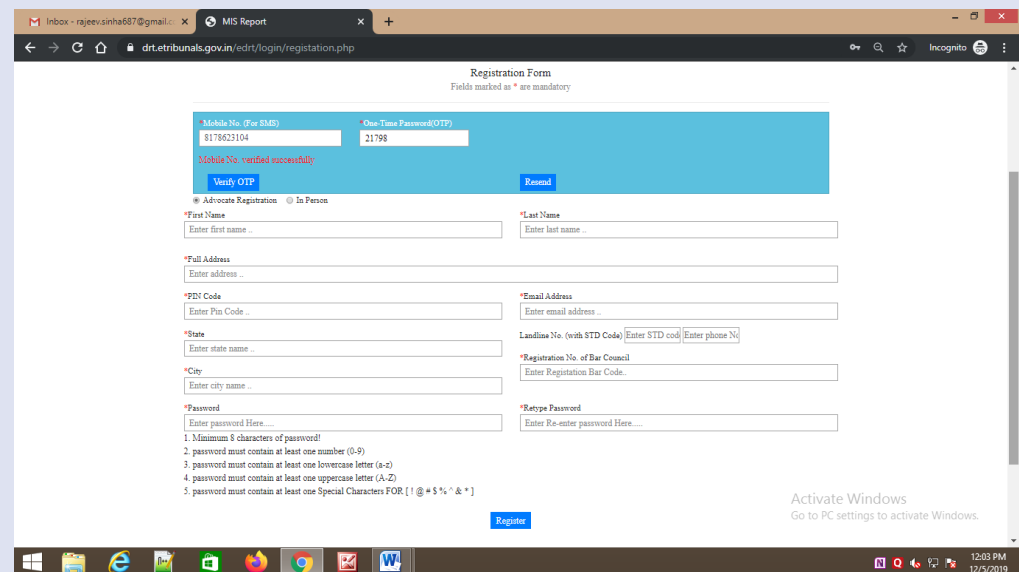
### 1. User Registration

- a) To register on the e-DRT portal user need to Log on to <https://drt.gov.in>.
- b) Click on Login External.
- c) Click **“New User Registration e-filing”** on the main menu or on Hyperlink **New User Registration e-filing**.
- d) Enter mobile number, enter captcha and click generate OTP.
- e) OTP will be sent to your mobile no. OTP is valid for 15 minutes.





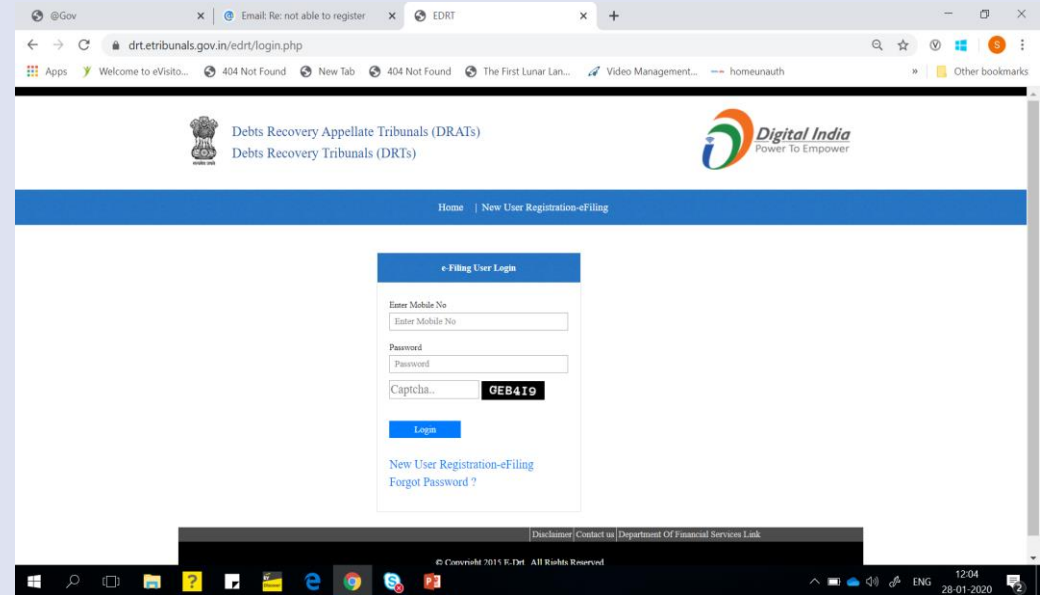
- c) Enter OTP and click button “Verify OTP”. In case , OTP gets expired, click “Resend” OTP.
- d) On successful verification of OTP, Registration form appears. Registration can be done by the individual or by Advocate. If your are Advocate, please choose Advocate, or if Individual then select Individual.
- e) In case of Advocate, basic details and advocate’s Bar Council registration number will be required. In case of individual basic details required.
- f) Enter First Name, Last Name, Full Address, Pin Code, e-mail Address, State, City, Land Line No, Bar Council No. (only for Legal Counsel).
- g) Enter Password and re-enter password.



# Original Application Filing

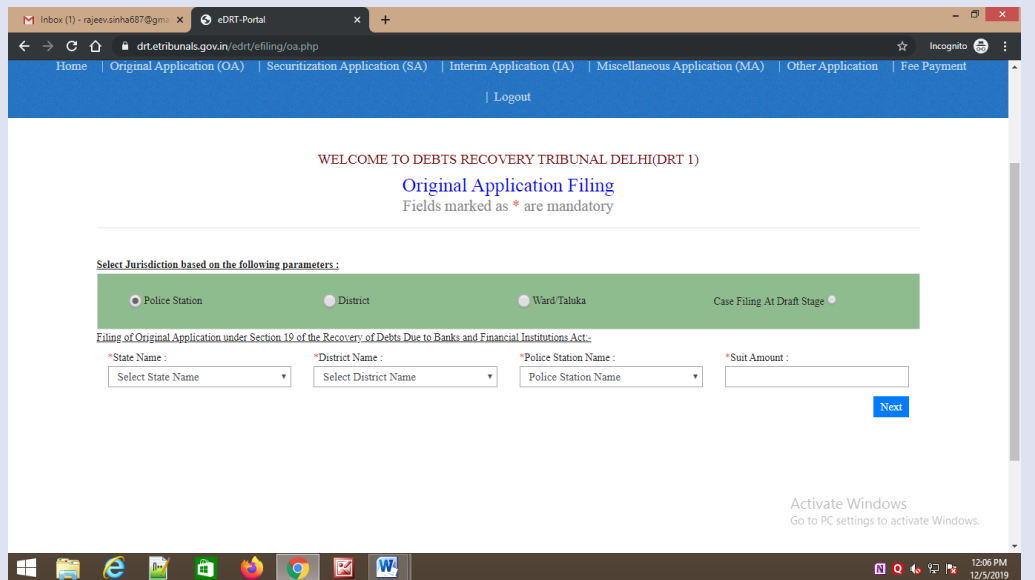
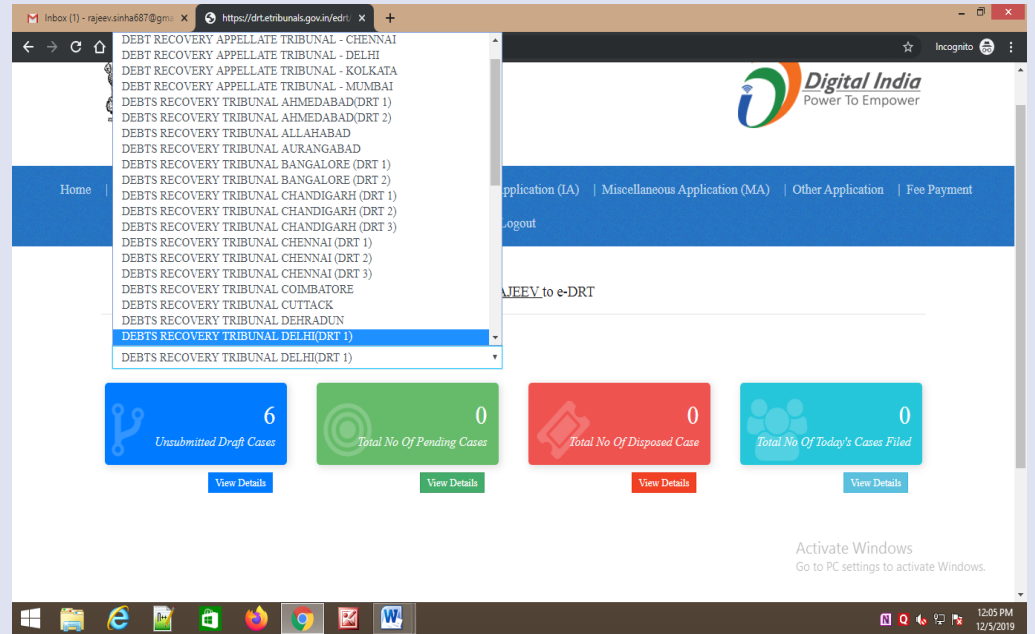
## 2. Login to e-DRT Portal

- a) Log on to <https://drt.gov.in>.
- b) Click on Login External.
- c) Enter Mobile No, enter Password, Captcha and click “Log in”
- d) On successful login, User Dashboard will appear.
- e) Select DRT where you wish to file application as per the jurisdiction. On selection of DRT, main menu will appear that shall facilitate links for e-filing.



### 3. Application Filing

- a) Select DRT where you wish to file application as per the jurisdiction. On selection of DRT, main menu will appear that shall facilitate links for e-filing.
- b) Choose type of application that you wish to file. In case of OA, select jurisdiction on the resultant page, Select jurisdiction from the given options- Police Station wise, District Wise, Taluka/Wise as applicable. Enter jurisdiction details and suit amount and click next.



- c) Select Applicant (Bank/ARC/Institution)
- d) Select Bank and enter IFSC code and click “Search”.
- e) Enter Bank Details.
- f) Enter Bank Head Office.
- g) Click Save and Next.
- h) Fill up defendant details. Select appropriate borrower type as applicable and complete the details carefully. Click save and next.

The screenshot shows the 'Bank Details' section of the eDRT-Portal. At the top, there is a navigation bar with 'HOME' and a breadcrumb trail. Below it, a table displays the 'Particulars of Applicant' with columns for Type, State, District, Police Station, and Suit Amount Involved In Rs. The 'Bank' radio button is selected. Below the table, there are input fields for 'Select Bank Name' (ANDHRA BANK), 'IFSC Code' (ANDB000042), and a 'Search' button. Further down, there are sections for 'Bank Details' (Name of the Authorized Officer, Mobile No., Phone No., Email ID, Address for serving all notices) and 'Bank Head Office Details' (Select Head Office Bank Name, Select Bank Name, IFSC Code, Address of Head office, Mobile No., Phone No., Email ID, Pincode). A 'Save & Next' button is at the bottom.

The screenshot shows the 'Defendant' section of the eDRT-Portal. The navigation bar now includes 'HOME', 'APPLICANT', and 'DEFENDANT'. Below it, a dropdown menu for 'Select Borrower/Defendant' is open, showing options: Trust, Proprietorship Firm, Partnership Firm, Limited Liability Partnership Firm(LLP), Individual, HUF, Co-Operative Society, Company, and BANK. The 'Please note Ref. No. 5660729931' is displayed. At the bottom, there is a footer with '© Copyright 2015 E-Drt . All Rights Reserved. National Informatics Center(NIC)' and a 'Contact us | Department Of Financial Services Link' link.

i) Fill up defendant details. Select appropriate borrower type (Trust/Proprietorship Firm/ Partnership Firm/ LLP/Individual/HUF/Cooperative Society/Company/Bank) as applicable and complete the details carefully.

j) Click “Save & Next”.

k) Fill up Property Details

• Select Property Type (Moveable/Immovable), Sub Property Type

- Movable: Tangible/Intangible, Tangible-Hypothecation, Type of Security (Vehicle/Inventory/ Receivable/Equipment). Enter Details as case may be.

- Immoveable: Dwelling Unit/Plot. Enter Details of the Dwelling/Plot as case may.

l) Click “Save and Next”.

The screenshot shows the 'DEFENDANT' section of the 'Original Application Filing' form. The form is titled 'Please note Ref. No. 56072931' and includes a 'Select Borrower/Defendant' dropdown menu set to 'Individual'. Below this, there are fields for 'Individual Borrower' including Title (Mr), Surname (TAYAL), Name (BAJAJ), and Father's/Spouse Name (MR. TAYAL. RAJ). Other fields include Age (in years), Date of Birth (dd/mm/yyyy), ID (PAN Card), and PAN No. (AIQPT2563H). The 'Address Details' section includes Building Number/Name (10184 ARYA SAMAJ ROAD), Street Number/Name (DWARKA NEW DELHI), State (DELHI), District (South West), Pincode (110085), Mobile No. (886863111), Landline No., and Email ID. A 'Select Counsel's Name' dropdown is set to 'Ajit Singh'. A 'Save & Next' button is visible at the bottom right.

The screenshot shows the 'PROPERTY' section of the 'Original Application Filing' form. The form is titled 'Please Note Ref. No 56072931' and includes 'Details of Property' with dropdowns for 'Select Type of Property' (Immovable) and 'Select Type of Sub-Property' (Dwelling Unit). The 'Dwelling Unit' section contains fields for Evaluated Price (NA), Nature Of Property (RESIDENTIAL), PLOT ID No. (FLAT NO T 3A), and Survey No./Gat No. etc (A1601). Other fields include Dwelling Unit ID No. (CITY PLOT NO GH 02A), Floor No. (SHUBKAMENA CITY), Building Name & Society Name (LWARENCE SOCIETY), Street Number & Name (7), Sector/Block Number, Locality, Landmark, State (DELHI), District (West), Village/Town Name, Taluka/Sub-Division, PIN Code (110087), and Area of Plot/flat, Acres etc. A 'Bounded By' section has fields for By North, By South, By East, and By West. A 'Save & Next' button is visible at the bottom left.

m) Enter Document upload details and upload documents in prescribed format.

- Enter start no. of page and end no. of page of file set and enter document name like main application, Vakalatnama etc.
- Click upload button, select file to be uploaded. Upload file should be in pdf format only and less than 5 Mb.
- Repeat the process for each file set.
- Click “Save and Next”

WELCOME TO DEBTS RECOVERY TRIBUNAL DELHI(DRT 1)

Original Application Filing  
Fields marked \* are mandatory

HOME APPLICANT DEFENDANT PROPERTY DOCUMENT

Filing of Original Application under Section 18 of the Recovery of Debts Due to Banks and Financial Institutions Act.  
Please Note Ref. No 5660729931

Document Filing

Maximum size 2 MB for each uploaded document.

Page No. of Documents Attached (As Per Index)

A)	From	1	To	10	Document Name	<input type="text"/>	<input type="button" value="Upload Document (PDF Only)"/>
B)	From	11	To	22	Document Name	<input type="text"/>	<input type="button" value="Upload Document (PDF Only)"/>
C)	From	23	To	33	Document Name	<input type="text"/>	<input type="button" value="Upload Document (PDF Only)"/>
D)	From	34	To	44	Document Name	<input type="text"/>	<input type="button" value="Upload Document (PDF Only)"/>

Contact us | Department Of Financial Services (DIFS) | Go to PC settings to activate Windows.

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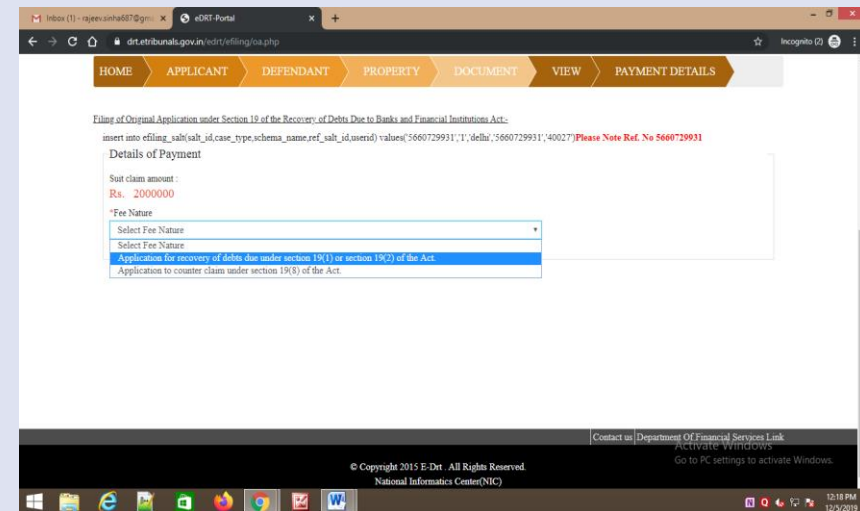
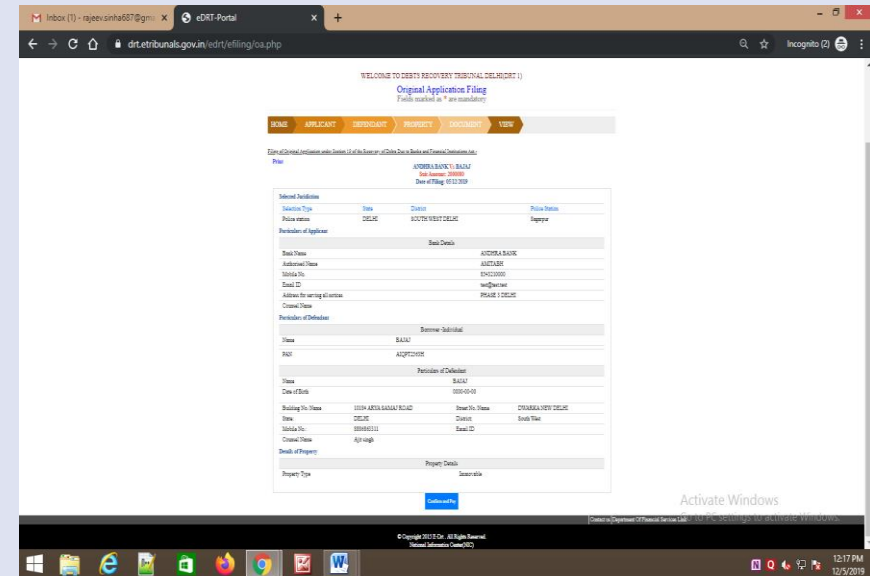
PDF File upload

Choose File No file chosen

Contact us | Department Of Financial Services (DIFS) | Go to PC settings to activate Windows.

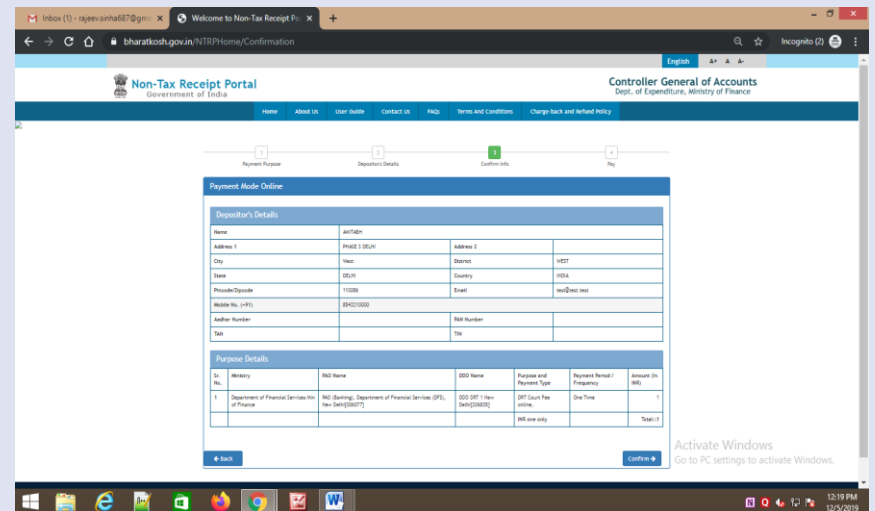
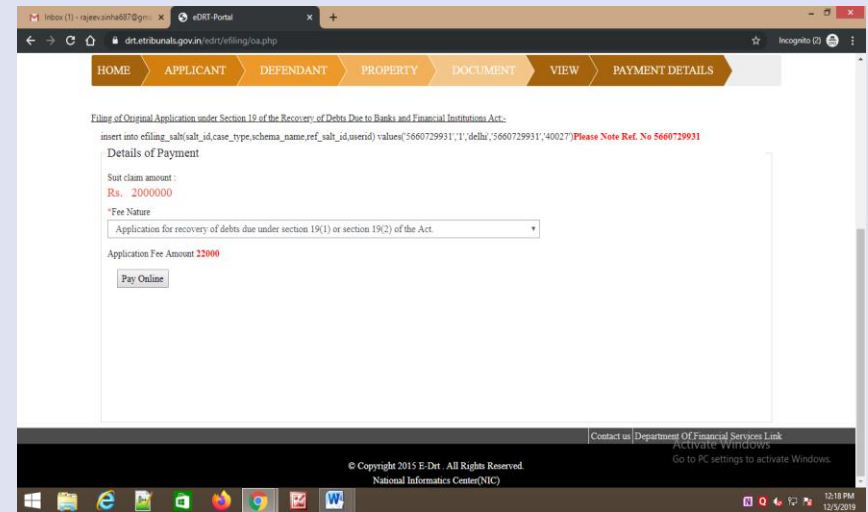
© Copyright 2015 E-Drt. All Rights Reserved. National Informatics Centre(NIC)

- n) On click event of “Save & Next” user will be navigated to preview of filled application to ensure completeness. User can toggle between the tabs to modify details if required. Once it is sure the information provide in the application is correct and complete, click button “Confirm and Pay” to make payment online.
- o) Select fee nature, Court fee will be automatically calculated as per the suit amount.
- p) On selection of fee nature , fee will be automatically calculated and “Pay Online” button appears.





- p) Click “Pay Online”. You will be navigated to Bharat kosh payment gateway. It displays depositor’s details and payment purpose details.
- q) User will be navigated to page with detailed information regarding the payment is being made and amount of payment. Click “Confirm” to make payment.

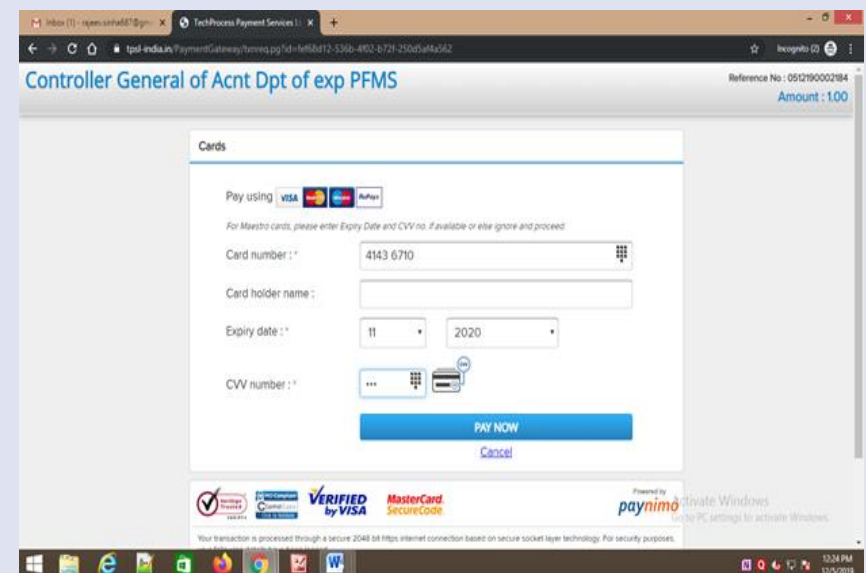
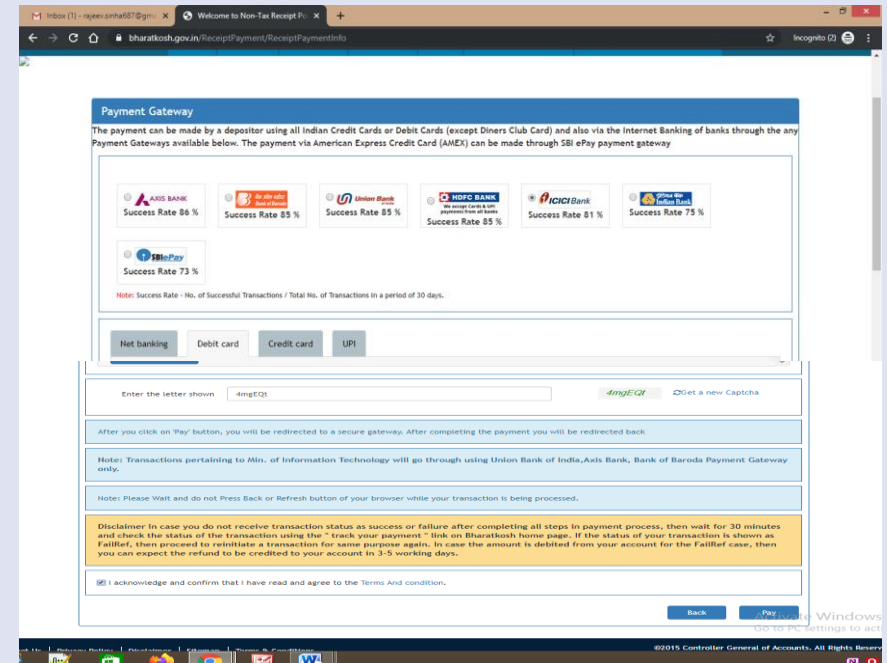


r) Select Payment Gateway of your choice, select modality i.e. Net banking, Debit Card or Credit Card. Click “I acknowledge and confirm that I have read and agree to the Terms and Conditions” and click button “Pay”. As soon as button is clicked, payment transfer process will start. Do not refresh screen or press any key/click mouse until payment process is complete”.

Options for Digital Payment are:

- Net Banking
- Credit Card
- Debit Card
- UPI

r) Enter Card details or details as asked in the resultant screen. At the end click “Pay Now” to make payment.

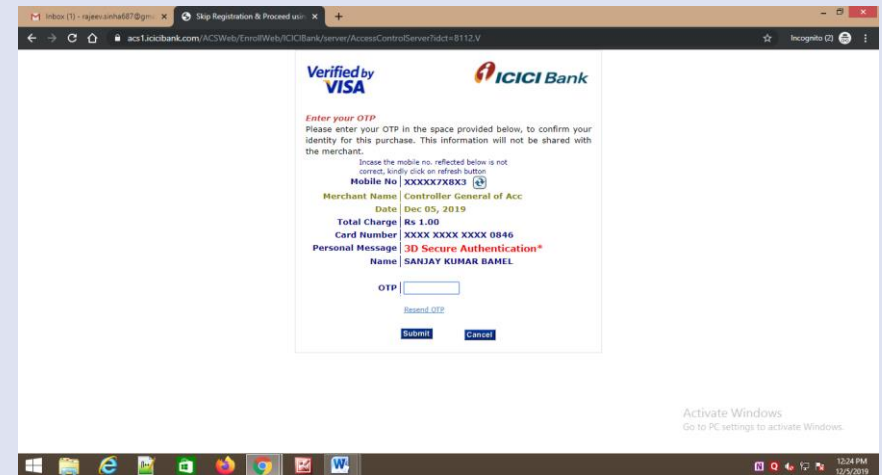


t) Enter OTP and click “Submit”.

Note: Do not refresh page at this stage.

t) At the end of filing, application submission details shall be displayed on screen bearing name of DRT where application submitted, transaction reference no. Case Type, Diary No., Applicant Name, Defendant Name, Fee Amount Paid and payment status Please take print of acknowledgment and submit to DRT along with physical file”. Note your Diary Number for future reference.

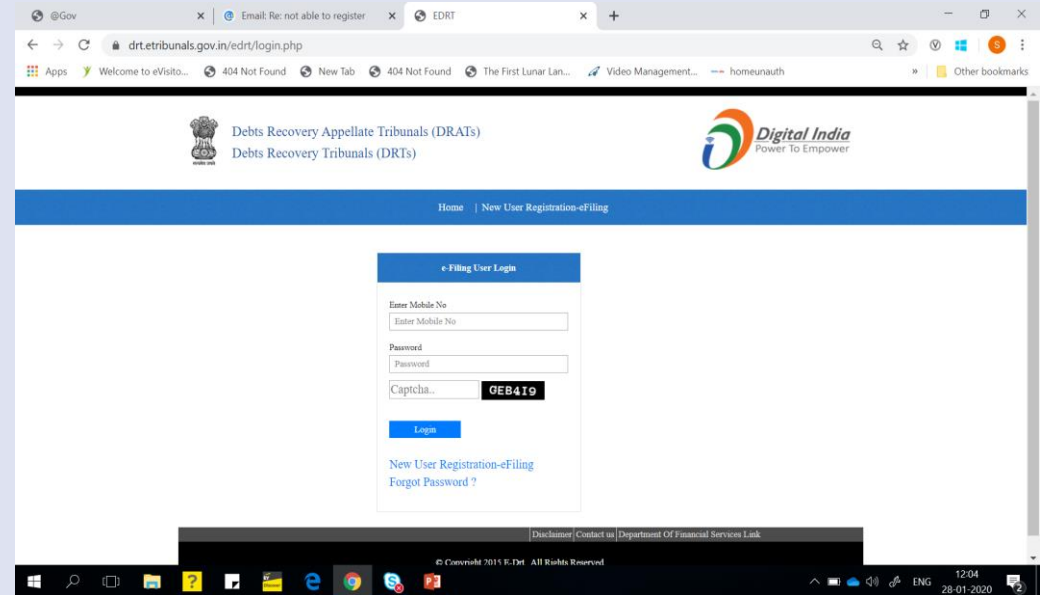
u) If due to any reason, applicant is not able to complete application submission, may continue to submit application at another instance. Application submission can be halted at any stage between Applicant Details to filled Application View (prior to online payment).



# Securitization Application Filing

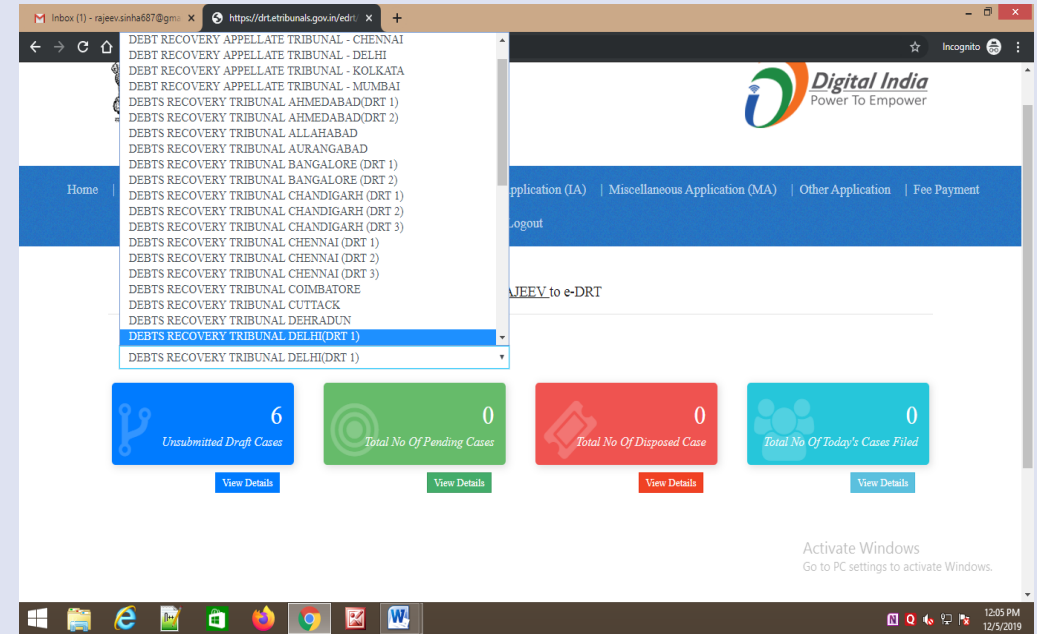
## 2. Login to e-DRT Portal

- a) Log on to <https://drt.gov.in>.
- b) Click on Login External.
- c) Enter Mobile No, enter Password, Captcha and click “Log in”
- d) On successful login, User Dashboard will appear.
- e) Click dropdown to select DRT jurisdiction.



### 3. Application Filing

- a) Select DRT where you wish to file application as per the jurisdiction. On selection of DRT, main menu will appear that shall facilitate links for e-filing.
- b) Choose type of application that you wish to file. In case of SA, select jurisdiction on the resultant page, Select jurisdiction from the given options- Police Station wise, District Wise, Taluka/Wise as applicable. Enter jurisdiction details and suit amount and click next.



- c) Select State, District, Police Station, and enter Suit Amount.
- d) Click “Next”.
- e) Select Party
- f) Select State, District, Police Station, and enter Suit Amount.
- g) Click “Next”.
- h) Select Party Details.
- i) Enter Applicant Name, Mobile No, Email, ID.
- j) Select State, select District, enter PIN code.
- k) Select Counsel and click “Save and Next”

Debits Recovery Appellate Tribunals (DRATs)  
Debits Recovery Tribunals (DRTs)

Digital India  
Power To Empower

Home | Original Application (OA) | Securitization Application (SA) | Interim Application (IA) | Miscellaneous Application (MA) | Other Application | Fee Payment | Logout

WELCOME TO DEBTS RECOVERY TRIBUNAL DELHI(DRT 2)  
**Securitization Application Filing**  
Fields marked as \* are mandatory

HOME

Filing of Securitization Application under Section 17 of the Recovery of Debts Due to Banks and Financial Institutions Act:

\*State Name : DELHI | \*District Name : NEW DELHI | \*Police Station Name : Barakhamba Road | \*Suit Amount : 25351345

Next

Home | Original Application (OA) | Securitization Application (SA) | Interim Application (IA) | Miscellaneous Application (MA) | Other Application | Fee Payment | Logout

WELCOME TO DEBTS RECOVERY TRIBUNAL DELHI(DRT 2)  
**Securitization Application Filing**  
Fields marked as \* are mandatory

HOME

Filing of Securitization Application under Section 17 of the Recovery of Debts Due to Banks and Financial Institutions Act:  
**Please Note Ref. No 7847072923**

Particulars of Applicant	Type	State	District	Police Station	Suit Amount(in Rs.)
Party Detail	Police Station	DELHI	NEW DELHI	Barakhamba Road	25351345

Applicant Detail

\*Applicant Name : RAHUL JAIN

\*Mobile No.: 9873154624 | Phone No.: | \*Email ID: jainrahul@gmail.com

Address for serving all notices:  
11 PARLIAMENT STREET

\*State: DELHI | \*District: Central

Pincode: 110001 | Select Counsel: Premwant singh

Save & Next

- i) Select Defendant/Lender.
- j) Enter details. In the example lender Individual has been selected. Enter:
  - Select Title, enter Surname, Name, Father/Husband Name.
  - Age, Date of Birth, select id : PAN/Voter ID/DL/Passport and enter ID No.
  - Enter Address: Building No., Street No. Name, select State, District, Pincode, Mobile No. Phone No., Email ID. Select Counsel and click “Save and Next”.

- k) Select Property Type (Moveable/Immovable), Sub Property Type
  - Movable: Tangible/Intangible, Tangible-Hypothecation, Type of Security (Vehicle/Inventory/Receivable/Equipment). Enter Details as case may be.
  - Immoveable: Dwelling Unit/Plot. Enter Details of the Dwelling/Plot as case may be.

HOME APPLICANT DEFENDANT PROPERTY

Filing of Securitisation Application under Section 17 of the Recovery of Debts Due to Banks and Financial Institutions Act.  
Please Note Ref. No 7847072923

\*Select Lender/Defendant:  
Individual

**Individual Borrower**

\*Title: Mr | \*Surname: HASAN | \*Name: RAJA HASAN | \*Father/Husbands Name: SEJAL HASAN

Age: | Date of Birth(DD MM YYYY): dd/mm/yyyy | \*ID: PAN Card

\*PAN No.: DSFPS1878K

**Address Details**

\*Building Number/Name: 9, Bhagwan Mahavir Marg, AD Bloc | \*Street Number/Name: Shalimar Bagh, | \*State: DELHI | \*District: North West

Pincode: 110088 | Mobile Number: | Phone Number: | Email ID: |

Select Counsel: D. V Khatri

Save & Next

HOME APPLICANT DEFENDANT PROPERTY

Filing of Securitisation Application under Section 17 of the Recovery of Debts Due to Banks and Financial Institutions Act.  
Please Note Ref. No 7847072923

**Property Details**

\*Select Property Type: Immovable Property | \*Select Sub-Property Type: Dwelling Unit

**Dwelling Unit**

\*Evaluated Price: 25351345 | \*Nature Of Property: RESIDENTIAL | \*PLOT ID No.: PLOT NO GH-1 | \*Survey No./Gat No. etc: SURVEY NO 2340

\*Dwelling Unit ID No.: 2316 | \*Floor No.: 1ST | \*Building Name & Society Name: RADISON SOCIETY

\*Street Number & Name: 2 | Sector/Block Number: | Locality: | Landmark: |

\*State: UTTAR PRADESH | \*District: Gautam Buddha Nagar | Village/Town Name: | Taluka Sub-Division: |

\*PIN Code: 201301 | \*Area of Plot(sq. feet, Acre etc): |

**Bounded By:**

By North: | By South: | By East: | By West: |

Save & Next



m) In example immovable property has been selected.

n) Enter Property Details.

o) Enter Document upload details and upload documents in prescribed format.

- Enter start no. of page and end no. of page of file set and enter document name like main application, Vakalatnama etc.
- Click upload button, select file to be uploaded. Upload file should be in pdf format only and less than 5 Mb.
- Repeat the process for each file set.
- Click “Save and Next”

WELCOME TO DEBTS RECOVERY TRIBUNAL DELHI(DRT 2)  
Securitization Application Filing  
Fields marked as \* are mandatory

HOME APPLICANT DEFENDANT PROPERTY DOCUMENT

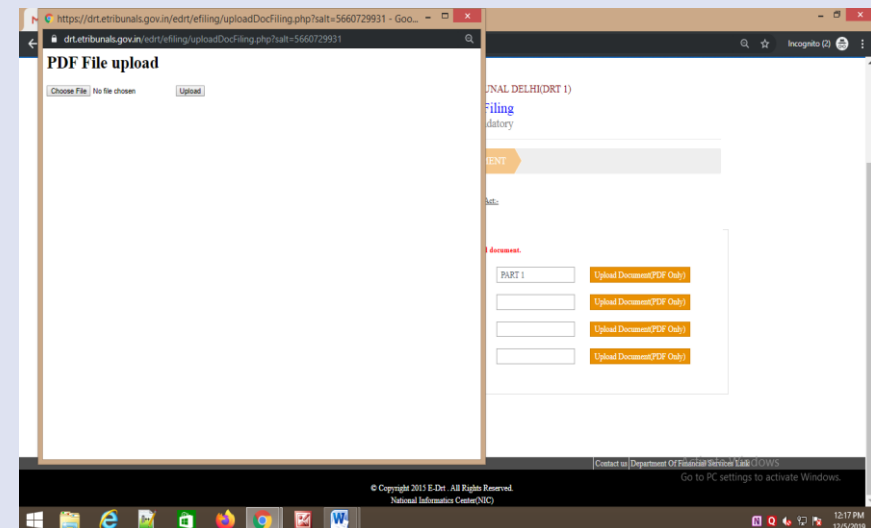
Filing of Securitisation Application under Section 17 of the Recovery of Debts Due to Banks and Financial Institutions Act-  
Please Note Ref. No 7847072923  
Document Filing

Maximum size 5 MB for each uploaded document.

Page No. of Documents Attached (As Per Index)

A).	From	1	To	1	Document Name	INDEX	Upload Document(PDF Only)
B).	From	2	To	5	Document Name	LIST OF DOCUMENT	Upload Document(PDF Only)
C).	From	6	To	40	Document Name	DETAILS	Upload Document(PDF Only)
D).	From		To		Document Name		Upload Document(PDF Only)

Save & Next



- n) On click event of “Save & Next” user will be navigated to preview of filled application to ensure completeness. User can toggle between the tabs to modify details if required. Once it is sure the information provide in the application is correct and complete, click button “Confirm and Pay” to make payment online.
- o) Select fee nature, Court fee will be automatically calculated as per the suit amount.
- p) On selection of fee nature , fee will be automatically calculated and “Pay Online” button appears.

Debits Recovery Appellate Tribunals (DRATs)  
Debts Recovery Tribunals (DRTs)

Home | Original Application (OA) | Securitization Application (SA) | Interim Application (IA) | Miscellaneous Application (MA) | Other Application | Fee Payment | Logout

WELCOME TO DEBTS RECOVERY TRIBUNAL DELHI(DRT 2)  
Securitization Application Filing  
Fields marked as \* are mandatory

HOME | APPLICANT | SETTLEMENT | PROPERTY | DOCUMENT | VIEW

File of Securitization Application under Section 17 of the Recovery of Debts and Financial Institution Act, 1993

Pincode: RAJESH KUMAR RAJA KARAN  
Suit Amount: 2000000  
Date of Filing: 01/02/2019

Selected Jurisdiction			
Jurisdiction Type	Area	District	Police Station
Police Station	DELHI	NEW DELHI	Banskhamba Road

Particulars of Applicant

Institution Details	
Institution Name	RABDCL AGRI
Mobile No.	987119424
Email ID	rajesh@gsa.com
Address for serving all notices	11 PARLIAMENT STREET
Contact Name	Prakash Singh

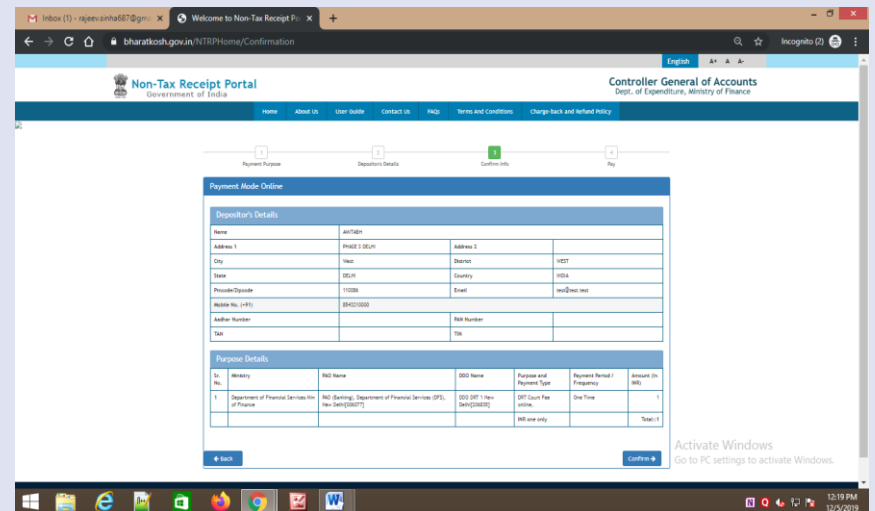
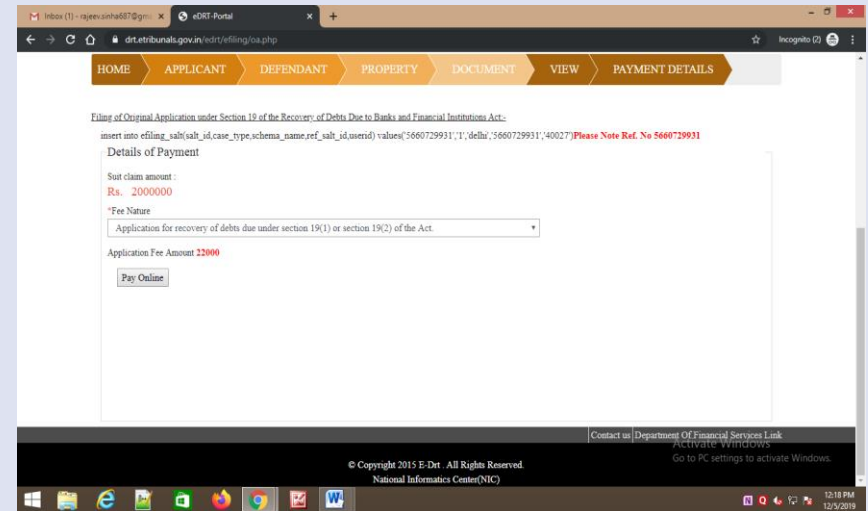
Particulars of Debtor

Borrower - Individual					
Name	RAJA KARAN				
PAN	DUJMKL100PFC12041				
Particulars of Debtor					
Name	RAJA KARAN				
Date of Birth	0000-00-00				
Building No./Name	9, Bhagwan Mahavir Marg, A.D. Block, Phase 2				
State	MAHARASHTRA				
Mobile No.					
Contact Name					
Details of Property					
Property Type	Type of Asset	Security Interest Type	Type of Security	Date of the Security	Reg No of the Security
Movable	Tangible	Hypothecation	Receivable	ETDC/RE	

Confirm and Pay

p) Click “Pay Online”. You will be navigated to Bharat kosh payment gateway. It displays depositor’s details and payment purpose details.

q) User will be navigated to page with detailed information regarding the payment is being made and amount of payment. Click “Confirm” to make payment.

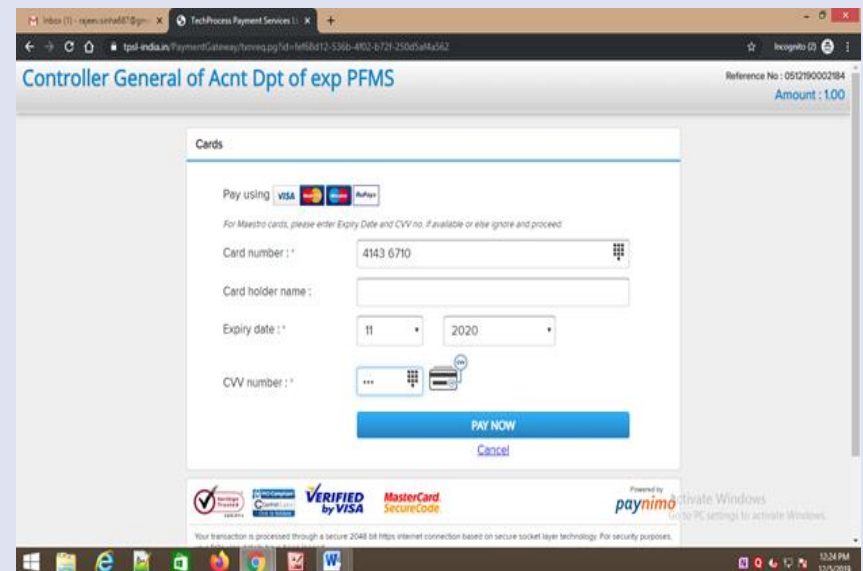
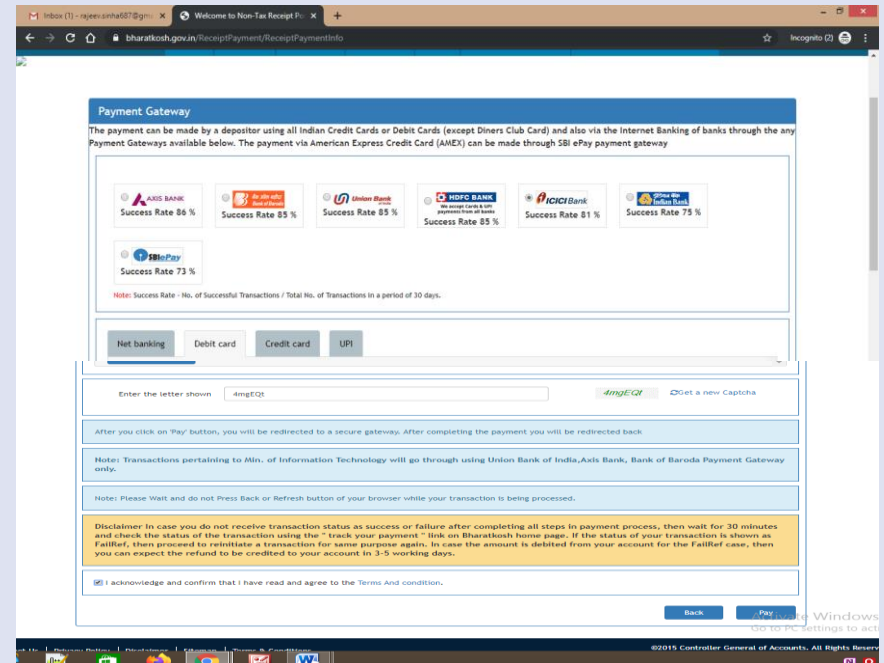


r) Select Payment Gateway of your choice, select modality i.e. Net banking, Debit Card or Credit Card. Click “I acknowledge and confirm that I have read and agree to the Terms and Conditions” and click button “Pay”. As soon as button is clicked, payment transfer process will start. Do not refresh screen or press any key/click mouse until payment process is complete”.

Options for Digital Payment are:

- Net Banking
- Credit Card
- Debit Card
- UPI

r) Enter Card details or details as asked in the resultant screen. At the end click “Pay Now” to make payment.

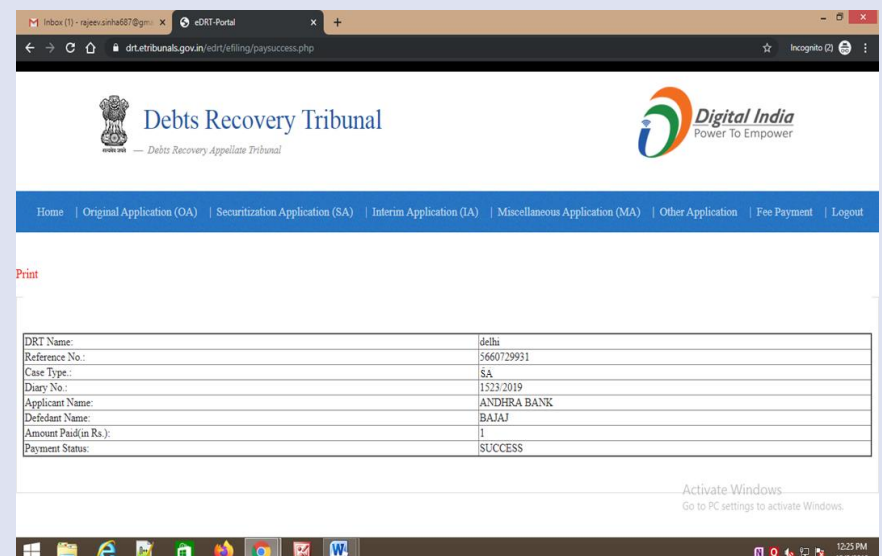
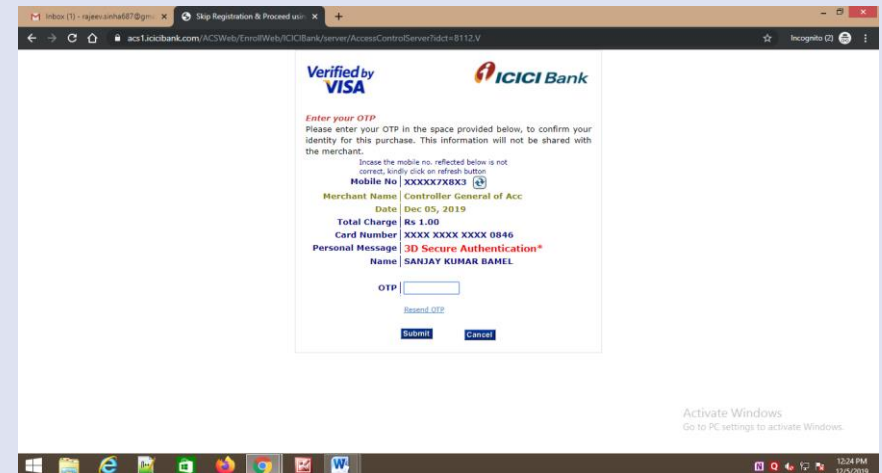


t) Enter OTP and click “Submit”.

Note: Do not refresh page at this stage.

t) At the end of filing, application submission details shall be displayed on screen bearing name of DRT where application submitted, transaction reference no. Case Type, Diary No., Applicant Name, Defendant Name, Fee Amount Paid and payment status Please take print of acknowledgment and submit to DRT along with physical file”. Note your Diary Number for future reference.

u) If due to any reason, applicant is not able to complete application submission, may continue to submit application at another instance. Application submission can be halted at any stage between Applicant Details to filled Application View (prior to online payment).



# Document Filing/Fee Payment

## 2. Login to e-DRT Portal

- a) Log on to <https://drt.gov.in>.
- b) Click on Login External.
- c) Enter Mobile No, enter Password, Captcha and click “Log in”
- d) OTP will be sent to you mobile No.
- e) Enter OTP and Click button “Verify”
- f) On successful login, User Dashboard will appear.

The screenshot shows the 'OTP Details' page. At the top, there is a navigation bar with 'Home | New User Registration-eFiling | User Manual'. Below this, the page title is 'OTP Details'. The main content area contains the text 'Enter One-Time Password(OTP):' followed by a text input field containing the number '969306'. Below the input field are two buttons: 'Verify' and 'Resend'.

The screenshot shows the 'e-Filing User Login' page. At the top, there is a navigation bar with 'Home | New User Registration-eFiling | User Manual'. Below this, the page title is 'e-Filing User Login'. The main content area contains the following elements:

- 'Enter Mobile No' label followed by a text input field containing '9953575873'.
- 'Password' label followed by a text input field containing '.....'.
- Captcha: A text input field containing '81H3JI' and a black box containing '81H3JI'.
- A blue 'Login' button.
- Links for 'New User Registration-eFiling' and 'Forgot Password ?'.

### 3. Document Filing/Fee Payment

- a) Select DRT where you wish to file document or pay Deficit Court Fee as per the jurisdiction.
- b) On selection of DRT, main menu will appear that shall facilitate links for Document Filing /Deficit Court Fee Payment.

Debits Recovery Appellate Tribunals (DRATs)  
Debits Recovery Tribunals (DRTs)

Home | Logout

Welcome SANJAY At e-DRT

\*Please Select DRAT/DRT Name For New Case Filing :  
Select DRT Name

Unsubmitted Draft Cases	Total No Of Pending Cases	Total No Of Disposed Case	Total No Of Today's Cases Filed
1	0	0	0

Total No Of Unsubmitted Draft Cases

Record Not Found

S.No	Reference No	Applicant Name	Respondent Name	Case Type	DRT Name
	9435622262	ALLAHABAD BANK		RA	DELHIDRAT

Welcome to eVisi... 404 Not Found... New Tab... 404 Not Found... The First Lunar Lan... Video Management... homeunauth... Other bc

DEBTS RECOVERY TRIBUNAL AURANGABAD  
DEBTS RECOVERY TRIBUNAL BANGALORE (DRT 1)  
DEBTS RECOVERY TRIBUNAL BANGALORE (DRT 2)  
DEBTS RECOVERY TRIBUNAL CHANDIGARH (DRT 1)  
DEBTS RECOVERY TRIBUNAL CHANDIGARH (DRT 2)  
DEBTS RECOVERY TRIBUNAL CHANDIGARH (DRT 3)  
DEBTS RECOVERY TRIBUNAL CHENNAI (DRT 1)  
DEBTS RECOVERY TRIBUNAL CHENNAI (DRT 2)  
DEBTS RECOVERY TRIBUNAL CHENNAI (DRT 3)  
DEBTS RECOVERY TRIBUNAL COIMBATORE  
DEBTS RECOVERY TRIBUNAL CUTTACK  
DEBTS RECOVERY TRIBUNAL DEHRADUN  
DEBTS RECOVERY TRIBUNAL DELHI(DRT 1)  
DEBTS RECOVERY TRIBUNAL DELHI(DRT 2)  
DEBTS RECOVERY TRIBUNAL DELHI(DRT 3)  
DEBTS RECOVERY TRIBUNAL ERNAKULAM(DRT 1)  
DEBTS RECOVERY TRIBUNAL ERNAKULAM(DRT 2)  
DEBTS RECOVERY TRIBUNAL GUWAHATI  
DEBTS RECOVERY TRIBUNAL HYDERABAD(DRT 1)  
DEBTS RECOVERY TRIBUNAL HYDERABAD(DRT 2)

Select DRT Name

Logout

SANJAY At e-DRT

Unsubmitted Draft Cases	Total No Of Pending Cases	Total No Of Disposed Case	Total No Of Today's Cases Filed
1	0	0	0

Total No Of Unsubmitted Draft Cases

Record Not Found

S.No	Reference No	Applicant Name	Respondent Name	Case Type	DRT Name
	9435622262	ALLAHABAD BANK		RA	DELHIDRAT



c) Choose Document Filing/Fee Payment Menu near logout menu.

d) On mouse over, Document Filing/Fee Payment Menu will appear. Click resultant menu as shown in screenshot.

Debits Recovery Appellate Tribunals (DRATs)  
Debits Recovery Tribunals (DRTs)

Home | Application in DRT | IA/MA/Appeal/RA in DRT | Other Application | **Document Filing/Fee Payment** | Logout

Welcome SANJAY At e-DRT

\*Please Select DRAT/DRT Name For New Case Filing :  
DEBTS RECOVERY TRIBUNAL CHANDIGARH (DRT 3)

Unsubmitted Draft Cases: 1  
Total No Of Pending Cases: 0  
Total No Of Disposed Case: 0  
Total No Of Today's Cases Filed: 0

Total No Of Unsubmitted Draft Cases

Record Not Found

S.No	Reference No	Applicant Name	Respondent Name	Case Type	DRT Name
	9435622262	ALLAHABAD BANK		RA	DELHIDRAT

Debits Recovery Appellate Tribunals (DRATs)  
Debits Recovery Tribunals (DRTs)

Home | Application in DRT | IA/MA/Appeal/RA in DRT | Other Application | **Document Filing/Fee Payment** | Logout

Welcome SANJAY At e-DRT

\*Please Select DRAT/DRT Name For New Case Filing :  
DEBTS RECOVERY TRIBUNAL CHANDIGARH (DRT 3)

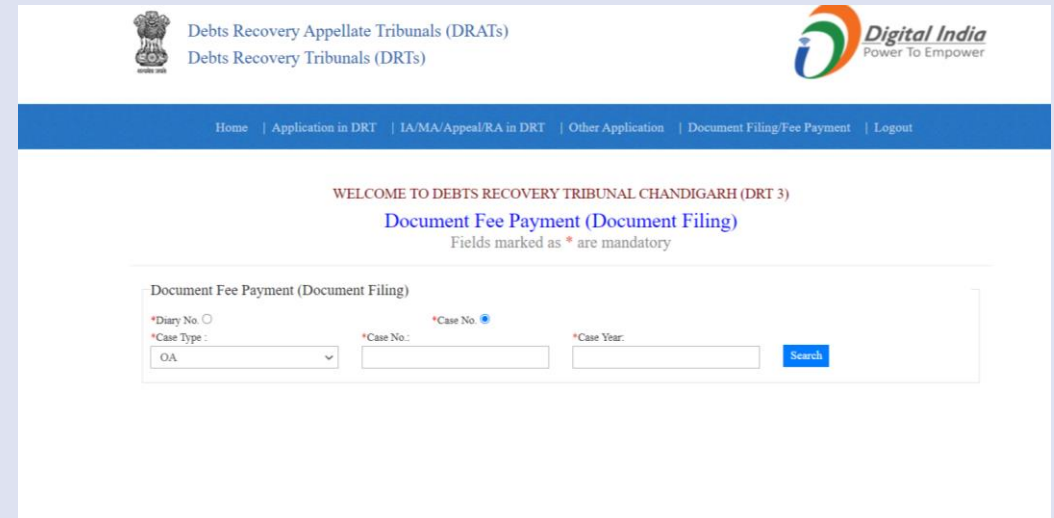
Unsubmitted Draft Cases: 1  
Total No Of Pending Cases: 0  
Total No Of Disposed Case: 0  
Total No Of Today's Cases Filed: 0

Total No Of Unsubmitted Draft Cases

Record Not Found

S.No	Reference No	Applicant Name	Respondent Name	Case Type	DRT Name
	9435622262	ALLAHABAD BANK		RA	DELHIDRAT

- e) Document Filing/Fee Payment screen will appear.
- f) Choose Diary No wise or case no wise Search option.
- g) In the example, case type OA is chosen.
- h) Enter case no, case year and click search.



- e) Document Filing/Fee Payment screen will appear.
- f) Choose Diary No wise or case no wise Search option.
- g) In the example, case type OA is chosen.
- h) Enter case no, case year and click search.
- i) Case details will be displayed with further option to file documents.

i) Choose appropriate Party: Applicant /Defendant/Other Party.

j) Select your action like type of document you wish to file or make payment

- Affidavit for Witness
- Any other Document
- Counter Affidavit
- Counter Claim
- Court Deficit Fee
- Loan Documents
- Mortgage Papers
- Recall Notice
- Re-joinder
- Reply
- Statement of Accounts
- Vakalatnama
- Written Statement

k) Select Advocate

WELCOME TO DEBTS RECOVERY TRIBUNAL CHANDIGARH (DRT 3)  
Document Fee Payment (Document Filing)  
Fields marked as \* are mandatory

Document Fee Payment (Document Filing)

\*Diary No.   
\*Case Type:   
\*Case No.:   
\*Case Year:

Applicant And Defendant Details  
AXIS BANK Vs IQBAL SINGH  
Date of case filing : 24-12-2019  
Status: Disposed

Applicant  Defendant  Third Party

\*Document filing  
Statement of Account

Select Advocate:  
Select Advocate Name

Remarks, if any

\* Fee Amount

Document Fee Payment (Document Filing)

\*Diary No.   
\*Case Type:   
\*Case No.:   
\*Case Year:

Applicant And Defendant Details  
AXIS BANK Vs IQBAL SINGH  
Date of case filing : 24-12-2019  
Status: Disposed

Applicant  Defendant  Third Party

\*Document filing  
Statement of Account   
Affidavit for Witness  
Any other Document  
Counter Affidavit  
Counter Claim  
Court Deficit Fee  
Loan Document  
Mortgage papers  
Recall Notice  
Rejoinder  
Reply  
Statement of Account  
Vakalatnama  
Written Statement

Document Upload

Document Fee Payment (Document Filing)

\*Diary No.   
\*Case No.:   
\*Case Year:

Applicant  Defendant  Third Party

Select Advocate Name  
None  
ATUL MAHAJAN  
SHWETA DUGGAL  
ABHIMANYU SHAMA  
MR. ZORAWAR SINGH  
KANCHAN SEHGAL  
RENU SARDANA  
SANDEEP VERMA  
AMARJIT SINGH GILL  
RAVI KUMAR  
ROHIT SAPRA  
NITIN GROVER  
Y. P. SHARMA  
P. K. KHURANA  
VIKAS SHARMA  
SUMIT BATRA  
PAWAN KUMAR GUPTA  
KRISHAN KUMAR YADAV  
G. S. ANAND

Select Advocate Name

Remarks, if any

- l) Enter Remarks, if any.
- m) Enter Fee Amount, if applicable.
- n) Upload Documents. User can upload four set of document in pdf format with file not more than 5 Mb each.
- o) Click button “Submit”.
- p) Further it will navigate to payment page. Make necessary payment and receipt will be generated automatically.

The screenshot shows a web form for document filing. At the top, it displays 'Date of case filing : 24-12-2019' and 'Status: Disposed'. Below this, there are radio buttons for 'Applicant' (selected), 'Defendant', and 'Third Party'. The form includes a dropdown for 'Document filing' with 'Vakalatnama' selected, a dropdown for 'Select Advocate' with 'Select Advocate Name' selected, and a text area for 'Remarks if any' containing 'NIL'. A 'Fee Amount' field contains the value '5'. The 'Document Upload' section features a red warning: 'Maximum size 5 MB for each uploaded document.' It contains four rows, each with a 'Document Name' input field (the first contains 'vakalatnama'), a 'Choose File' button, the text 'No file chosen', and an 'Upload' button. A blue 'Submit' button is located at the bottom right of the form.

# Appeal Filing in DRAT

## 2. Login to e-DRT Portal

- a) Log on to <https://drt.gov.in>.
- b) Click on Login External.
- c) Enter Mobile No, enter Password, Captcha and click “Log in”
- d) OTP will be sent to you mobile No.
- e) Enter OTP and Click button “Verify”
- f) On successful login, User Dashboard will appear.

The screenshot shows the 'OTP Details' section of the e-DRT portal. At the top, there is a navigation bar with 'Home | New User Registration-eFiling | User Manual'. Below this, the 'OTP Details' header is displayed. The main content area contains the text 'Enter One-Time Password(OTP):' followed by a text input field containing the number '969306'. Below the input field are two blue buttons: 'Verify' and 'Resend'.

The screenshot shows the 'e-Filing User Login' page of the e-DRT portal. At the top, there is a navigation bar with 'Home | New User Registration-eFiling | User Manual'. Below this, the 'e-Filing User Login' header is displayed. The main content area contains the following elements:

- 'Enter Mobile No' label followed by a text input field containing '9953575873'.
- 'Password' label followed by a text input field containing '.....'.
- Captcha input field containing '81H3JI' and a black box with the text '81H3JI'.
- A blue 'Login' button.
- Links for 'New User Registration-eFiling' and 'Forgot Password ?'.

### 3. Application Filing

- Select DRAT where you wish to file application as per the jurisdiction.
- On selection of DRAT, main menu will appear that shall facilitate links for e-filing.
- Click on type of application that you wish to file i.e Regular Appeal, Interim Application or Miscellaneous Application . In example Regular Appeal has been selected.

Home | Logout

Welcome SANJAY At e-DRT

\*Please Select DRAT/DRT Name For New Case Filing :

Select DRT Name

0 Unsubmitted Draft Cases [View Details](#)

0 Total No Of Pending Cases [View Details](#)

0 Total No Of Disposed Case [View Details](#)

0 Total No Of Today's Cases Filed [View Details](#)

Total No Of Unsubmitted Draft Cases

Record Not Found

S.No	Reference No	Applicant Name	Respondent Name	Case Type	DRT Name
------	--------------	----------------	-----------------	-----------	----------

Home | Regular Appeal (RA) | Interim Application (IA) | Miscellaneous Application (MA) | Other Application | Fee Payment | Logout

Welcome SANJAY At e-DRT

\*Please Select DRAT/DRT Name For New Case Filing :

DEBT RECOVERY APPELLATE TRIBUNAL - DELHI

0 Unsubmitted Draft Cases [View Details](#)

0 Total No Of Pending Cases [View Details](#)

0 Total No Of Disposed Case [View Details](#)

0 Total No Of Today's Cases Filed [View Details](#)

Total No Of Unsubmitted Draft Cases

Record Not Found

S.No	Reference No	Applicant Name	Respondent Name	Case Type	DRT Name
------	--------------	----------------	-----------------	-----------	----------



- c) Select DRT with which your case pertains
- d) Choose Case No. Wise or Diary No. Wise
- e) Select Case Type i.e. OA, SA etc.
- f) In example Case No. Wise selected.
- g) Enter Case No.
- h) Enter Case Year.
- i) Click button “ Check”.
- j) On click event of button “Check” case details will be displayed.

Home | Regular Appeal (RA) | Interim Application (IA) | Miscellaneous Application (MA) | Other Application | Fee Payment | Logout

WELCOME TO DEBT RECOVERY APPELLATE TRIBUNAL - DELHI

Appeal Filing

Fields marked as \* are mandatory

DRT DETAILS | APPLICANT | DEFENDANT | DOCUMENT | VIEW | PAYMENT DETAILS

DRT Details

\*Select DRT Name :

Select DRT Name

Home | Regular Appeal (RA) | Interim Application (IA) | Miscellaneous Application (MA) | Other Application | Fee Payment | Logout

WELCOME TO DEBT RECOVERY APPELLATE TRIBUNAL - DELHI

Appeal Filing

Fields marked as \* are mandatory

DRT DETAILS | APPLICANT | DEFENDANT | DOCUMENT | VIEW | PAYMENT DETAILS

DRT Details

\*Select DRT Name :

DEBTS RECOVERY TRIBUNAL DELHI(DRT 1)

\*DRT Diary No Wise

\*Case Type

\*Case No

\*DRT Case No Wise

\*Case Year

Check

- i) Check the case details and enter Decision Date.
- j) Click “Next”.
- k) Enter DRAT Applicant details
  - Select Bank wise
    - Select Bank Name, enter IFSC Code, IFSC 7 Digit No.
    - Enter Address, select State, District, enter Mobile No.
    - Select within limitation Yes/No, enter Phone No., Mail ID.
    - Enter fact of the cases, relief sought.
    - Select Name of the Counsel.
- l) Click “Save and Next”.

WELCOME TO DEBT RECOVERY APPELLATE TRIBUNAL - DELHI

**Appeal Filing**  
Fields marked as \* are mandatory

DRT DETAILS   APPLICANT   DEFENDANT   DOCUMENT   VIEW   PAYMENT DETAILS

**DRT Details**

\*Select DRT Name :  
DEBTS RECOVERY TRIBUNAL DELHI(DRT 1)

\*DRT Diary No Wise    \*DRT Case No Wise

\*Case Type : OA   \*Case No : 20   \*Case Year : 2015   **Check**

**Applicant And Defendant Details**

**UNION BANK OF INDIA Vs M/s aggarwal iron & steel company & ors**

Date Of Case Filing   **25/08/2015**

Case Status   **Disposal**

\*Decision Date  
28/04/2020

WELCOME TO DEBT RECOVERY APPELLATE TRIBUNAL - DELHI

**Appeal Filing**  
Fields marked as \* are mandatory

DRT DETAILS   APPLICANT   DEFENDANT   DOCUMENT   VIEW   PAYMENT DETAILS

Please Note Ref. No 9435622262 of DELHI

**DRAT Applicant Details**

Bank Wise    Individual(Other)

**Bank Details**

\*Select Bank Name : ALLAHABAD BANK   IFSC Code : ALLA   \*Seven Digit IFSC Code : 0210158

**Address Details**

\*Address : Kirti Nagar New Delhi

\*Select State Name : DELHI   \*Select District Name : Central

Pincode : 110003   \*Mobile Number : 9999999999

Phone Number :   \*Email ID : abc@gmail.com

Select Within Limitations : Yes   Facts of the Case : Suit Amount Wrongly calculated

Relief(s) Sought : Early Hearing   Select Counsel Name : Devinder Nagar

**Save & Next**

- Select Individual (other) to enter individual details

- Enter Defendant Name
- Enter Address, select State, District, enter Mobile No., PIN Code
- Enter Phone No., Mail ID.
- Select Counsel.

n) Click button “Save and Next”.

o) Next screen will facilitate user to upload documents. Four sets of document can be uploaded each of 5 Mb.

p) User can view uploaded document, can remove document if uploaded erroneously wrong document.

q) Click button “Save and Next”.

WELCOME TO DEBT RECOVERY APPELLATE TRIBUNAL - DELHI

**Appeal Filing**  
Fields marked as \* are mandatory

DRT DETAILS > APPLICANT > DEFENDANT > DOCUMENT > VIEW > PAYMENT DETAILS

Please Note Ref. No 9435622262 of DELHI

DRAT Defendant Details

Bank Wise  Individual(Other)

Individual(Other)

\*Defendant Name  
Rajkishore

Address Details

\*Address  
Nathusree Chohta Bahal Haryana

\*Select State Name  
HARYANA

\*Select District Name  
Fatehabad

Pincode  
124001

\*Mobile Number  
9999999999

Phone Number

\*Email ID  
abc@gmail.co

Select Counsel Name  
Arjit singh

[Save & Next](#)

WELCOME TO DEBT RECOVERY APPELLATE TRIBUNAL - DELHI

**Appeal Filing**  
Fields marked as \* are mandatory

DRT DETAILS > APPLICANT > DEFENDANT > DOCUMENT > VIEW > PAYMENT DETAILS

Please Note Ref. No 9435622262 of DELHI

DRAT Document Details

Total maximum size 10 MB for all uploads documents.

Documents Attached As Per Index Page

A). From 1 To 20 Document Name: Main File Choose File eDRT-Portal.pdf [Upload](#) [View PDF](#) [Remove](#)

B). From To Document Name: Choose File No file chosen [Upload](#)

C). From To Document Name: Choose File No file chosen [Upload](#)

D). From To Document Name: Choose File No file chosen [Upload](#)

[Save & Next](#)

n) On click event of “Save & Next” user will be navigated to preview of filled application to ensure completeness. User can toggle between the tabs to modify details if required. Once it is sure the information provided in the application is correct and complete, click button “Confirm and Pay” to make payment online.

Home | Regular Appeal (RA) | Interim Application (IA) | Miscellaneous Application (MA) | Other Application | Fee Payment | Logout

WELCOME TO DEBT RECOVERY APPELLATE TRIBUNAL - DELHI

**Appeal Filing**  
Fields marked as \* are mandatory

**DRT DETAILS** | **APPLICANT** | **DEFENDANT** | **DOCUMENT** | **VIEW** | **PAYMENT DETAILS**

Please Note Ref. No 9435622262 of DELHI  
Print

ALLAHABAD BANK Vs Rajkishore  
Date of Filing: 07/05/2020

DRT Details	
Applicant Name	UNION BANK OF INDIA
Defendant Name	M/s aggarwal iron & steel company & ors
Date of filing	25/08/2015
Suit Amount	1193465

**Particulars of**

DRAT Applicant Details			
Applicant Name ALLAHABAD BANK			
State:	DELHI	District:	Central
Mobile No.:	9999999999	Email ID	abc@gmail.com
Address		Kirti Nagar New Delhi	
Counsel Name		Devinder Nagar	

**Particulars of**

DRAT Defendant Details			
Defendant Name Rajkishore			
State:	HARYANA	District:	
Mobile No.:	9999999999	Email ID	abc@gmail.com
Address		Nathusree Chopta Bahal Haryana	
Counsel Name		Arjit singh	

**Confirm and Pay**

- n) On the resultant screen, suit amount will be displayed and it will ask user to enter court fee.
- o) Enter court fee in textbox provided.
- p) Read the instruction and click “Pay Online” as shown in second screenshot.
- q) It will navigate to user on Bharat Kosh portal for payment.

Home | Regular Appeal (RA) | Interim Application (IA) | Miscellaneous Application (MA) | Other Application | Fee Payment | Logout

WELCOME TO DEBT RECOVERY APPELLATE TRIBUNAL - DELHI

[Appeal Filing](#)  
Fields marked as \* are mandatory

DRT DETAILS > APPLICANT > DEFENDANT > DOCUMENT > VIEW > PAYMENT DETAILS

Please Note Ref. No 9435622262 of DELHI

Payment Details

Amount of Suit Claim	*Court Fee
1193465	<input type="text"/>

Home | Regular Appeal (RA) | Interim Application (IA) | Miscellaneous Application (MA) | Other Application | Fee Payment | Logout

WELCOME TO DEBT RECOVERY APPELLATE TRIBUNAL - DELHI

[Appeal Filing](#)  
Fields marked as \* are mandatory

DRT DETAILS > APPLICANT > DEFENDANT > DOCUMENT > VIEW > PAYMENT DETAILS

Please Note Ref. No 9435622262 of DELHI

Payment Details

Amount of Suit Claim	*Court Fee
1193465	200

Deficiency of any fee, amount paid subject to final approval of competent authority of DRATs as per provision of various act's rules applicable to the Tribunals.

- r) On Bharat kosh, check the details (Depositors Details and Purpose Details.
- s) Click button “Confirm” to make payment.
- t) Select Payment Gateway of your choice, select modality i.e. Net banking, Debit Card or Credit Card. Click “I acknowledge and confirm that I have read and agree to the Terms and Conditions” and click button “Pay”. As soon as button is clicked, payment transfer process will start. Do not refresh screen or press any key/click mouse until payment process is complete”.

Options for Digital Payment are:

- Net Banking
- Credit Card
- Debit Card
- UPI

- r) Enter Card details or details as asked in the resultant screen. At the end click “Pay ” to make payment.

**Payment Mode Online**

**Depositor's Details**

Name	ALLAHABAD BANK		
Address 1	Kirti Nagar New Delhi	Address 2	
City	Central	District	CENTRAL
State	DELHI	Country	INDIA
Pincode/Zipcode	110003	Email	abc@gmail.com
Mobile No. (+91)	9999999999		
Aadhar Number		PAN Number	
TAN		TIN	

**Purpose Details**

Sr. No.	Ministry	PAO Name	DDO Name	Purpose and Payment Type	Payment Period / Frequency	Amount (In INR)
1	Department of Financial Services Min of Finance	PAO (Banking), Department of Financial Services (DFS), New Delhi[006077]	DEBT RECOVERY APPELLATE TRIBUNAL DELHI [206836]	DRT Court Fee online,	One Time	200
				INR two hundred only		Total::200

[← Back](#) [Confirm →](#)

**Payment Gateway**

The payment can be made by a depositor using all Indian Credit Cards or Debit Cards (except Diners Club Card) and also via the Internet Banking of banks through the any Payment Gateways available below. The payment via American Express Credit Card (AMEX) can be made through SBI ePay payment gateway

<b>AXIS BANK</b> Success Rate 87 %	<b>Union Bank</b> Success Rate 83 %	<b>BARODA BANK</b> Success Rate 82 %	<b>Punjab National Bank</b> Success Rate 81 %	<b>State Bank of India</b> Success Rate 78 %	<b>ICICI Bank</b> Success Rate 77 %
<b>SBI ePay</b> Success Rate 67 %					

Note: Success Rate - No. of Successful Transactions / Total No. of Transactions in a period of 30 days.

Net banking | Debit card | Credit card | UPI

[View User Charge](#)

Enter the letter shown:  [Get a new Captcha](#)

After you click on 'Pay' button, you will be redirected to a secure gateway. After completing the payment you will be redirected back

Note: Transactions pertaining to Min. of Information Technology will go through using Union Bank of India, Axis Bank, Bank of Baroda Payment Gateway only.

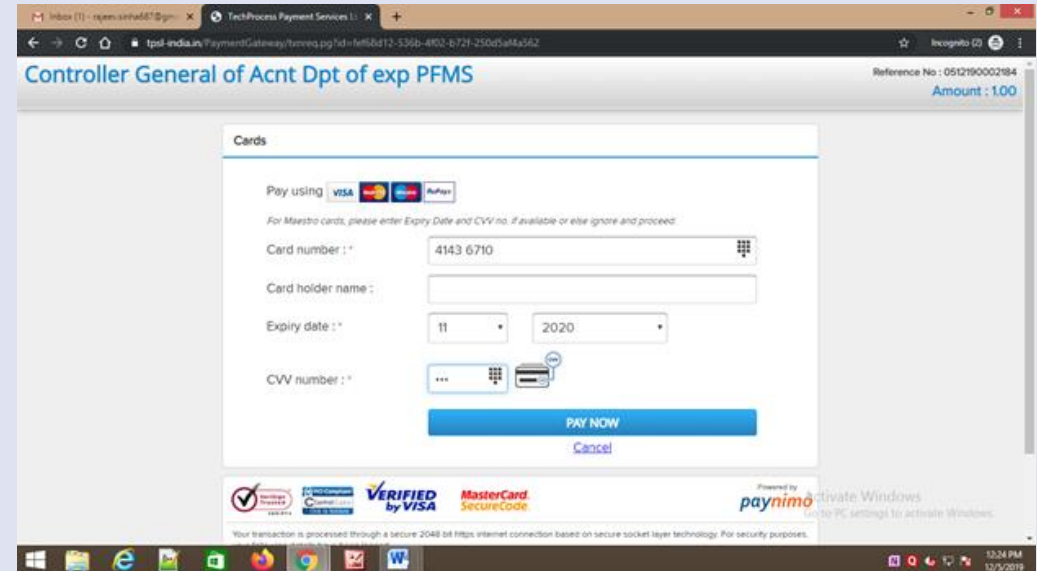
Note: Please Wait and do not Press Back or Refresh button of your browser while your transaction is being processed.

Disclaimer: In case you do not receive transaction status as success or failure after completing all steps in payment process, then wait for 30 minutes and check the status of the transaction using the " track your payment " link on Bharatkosh home page. If the status of your transaction is shown as FailRef, then proceed to reinstate a transaction for same purpose again. In case the amount is debited from your account for the FailRef case, then you can expect the refund to be credited to your account in 3-5 working days.

I acknowledge and confirm that I have read and agree to the Terms And condition.

[Back](#) [Pay](#)

r) After selection of Payment gateway and selecting payment mode (Net Banking/Credit Card/Debit Card/UPI) enter Card details or details as asked in the resultant screen. At the end click “Pay Now” to make payment.

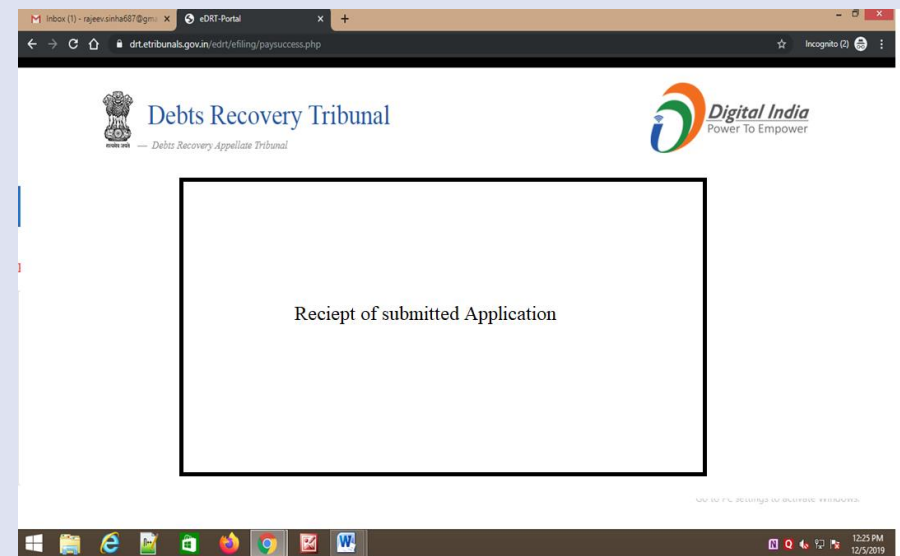
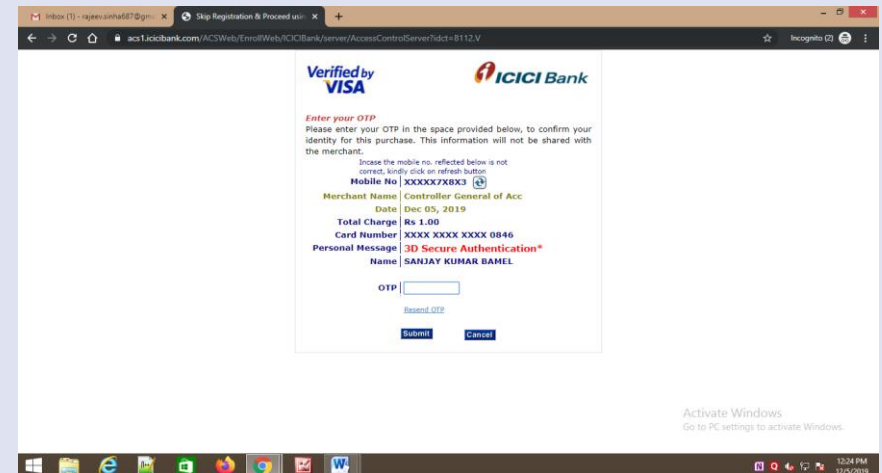


t) Enter OTP and click “Submit”.

Note: Do not refresh page at this stage.

t) At the end of filing, application submission details shall be displayed on screen bearing name of DRAT where application submitted, transaction reference no. Case Type, Diary No., Applicant Name, Defendant Name, Fee Amount Paid and payment status Please take print of acknowledgment and submit to DRAT along with physical file”. Note your Diary Number for future reference.

u) If due to any reason, applicant is not able to complete application submission, may continue to submit application at another instance. Application submission can be halted at any stage between Applicant Details to filled Application View (prior to online payment).





# Contact Information

**For Filing related query/Diary No.  
Generation/VC Link**

## Contact Details :

<https://drt.gov.in/front/rti.php>  
(List of CPIOs)

## Contact e-DRT Support:

Write to : [nicpmu-drt@nic.in](mailto:nicpmu-drt@nic.in)

or call 9953575873 / 9999558409