



BANGIYA GRAMIN VIKASH BANK

Head Office: Berhampore, Murshidabad
HR DEPARTMENT

Dated : 22.07.2024

CORRIGENDUM

Re: RFP for empanelment of Insurance Broker for Group Mediclaim Policies for existing Employees and Retirees Bangiya Gramin vikash Bank issued vide RFP Reference No: BGVV/HR/ 3071 /2024-25 Dated: 10-07-2024

Inviting a reference to the captioned RFP for Group Mediclaim Policies for existing Employees and Retirees of Bangiya Gramin vikash Bank (also referred herein as BGVV).

The intending parties interested in bidding process are requested to take cognizance of **Revised Checklist for Mandatory Documents Submitted By Bidder, Annexure I and Annexure – II Part-II. Experience in Handling Group Health Insurance Policies** and act accordingly.


General Manager (HR)

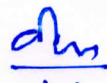


Encl:

- i. Revised Checklist for Mandatory Documents Submitted By Bidder.
- ii. Revised Annexure I
- iii. Revised Annexure – II Part-II. Experience in Handling Group Health Insurance Policies

Checklist for Mandatory Documents Submitted By Bidder		
SI No	Item Description	Status
1	Company Profile as Per Annexure-I	Yes / No
2	Certificate of first incorporation	Yes / No
3	Current Trade License including Renewals for last 9 years	Yes / No
4	Photocopy of PAN	Yes / No
5	GST Registration Copy	Yes / No
6	AOA/MOA (Where ever Applicable)	Yes / No
7	IRDA License Copy	Yes / No
8	Authorised Letter / Board Resolution Copy for Signing / Submitting Proposal	Yes / No
9	Last 3 Years P&L Statement, Balance Sheet submitted	Yes / No
10	Last 3 Years Income Tax Returns submitted	Yes / No
11	Certificate in Company letter Head from CEO/Auditors' Certificate regarding policies covered more than 10,000 lives	Yes / No
12	Certificate in Company letter Head from CEO/Auditors' Certificate regarding Employee Strength (As on March 31, 2024)	Yes / No
13	Certificate in Company letter Head from CEO/Auditors' Certificate regarding No. of offices (As on March 31, 2024)	Yes / No
14	Certificate in Company letter Head from CEO/Auditors' Certificate regarding No. of Corporate Clients under Group Mediclaim Policies (As on March 31, 2024)	Yes / No
15	Certificate in Company letter Head from CEO/Auditors' Certificate regarding total Group Health Insurance Premium Placement for Corporate Clients (in cr.) 2023-24	Yes / No
16	Certificate in Company letter Head from CEO/Auditors' Certificate regarding Experience in Health Risk Management Services	Yes / No
17	Certificate in Company letter Head from CEO/Auditors' Certificate regarding count and amount of claims lodged and settled during last three (3) financial years.	Yes / No
18	Empanelment Letter and/or Satisfactory performance certificate submitted	Yes / No
19	Declaration Certificate (Annexure-III) in Company's Letterhead submitted	Yes / No
20	Compliance Letter Declaration (Annexure-IV) in Company's Letterhead submitted	Yes / No

Anjan Ghosh




Annexure-I			
Particulars of Company			
SI	Particulars	Responses	Documents to be submitted
1	Name of the Company		Copy of Certificate under Companies Act
2	Registered Office Address		As per records
3	Type of License		Copy of original license issued by IRDA while granting the license and confirmation that the entity can do business.
4	Number of years in operation in India i.e. License Issuance /Renewal Date License Copies (including renewal)		License Copies (including renewal)
5	Employee Strength (As on March 31, 2024)		Certificate in Company letter Head from CEO/Auditors' Certificate
6	Details of Policies covering more than 10,000 lives		Certificate in Company letter Head from CEO/Auditors' Certificate Auditors' Certificate
7	Revenues (Rs. In crore)		Audited Balance Sheets
	2023-24		
	2022-23		
	2021-22		
8	Paid up Capital (Rs. in Cr.) (As per latest Audited Balance Sheet but not earlier than March 31, 2024)		Audited Balance Sheets
9	No. of offices (As on March 31, 2024)		Certificate in Company letter Head from CEO/Auditors' Certificate Auditors' Certificate
10	No. of Corporate Clients under Group Mediclaim Policies (As on March 31, 2024)		Certificate in Company letter Head from CEO/Auditors' Certificate
11	Total Group Health Insurance Premium Placement for Corporate Clients (in cr.) 2023-24		Certificate in Company letter Head from CEO/Auditors' Certificate
12	Experience in Health Risk Management Services		Certificate in Company letter Head from CEO/Auditors' Certificate
13	Details of Regional Rural Bank/Public Sector Banks/ Public Sector Companies being served as your client for Group Mediclaim Policies		Certificate in Company letter Head from CEO/Auditors' Certificate
14	Total number of claims lodged under Group Mediclaim Policies handled by you.		Certificate in Company letter Head from CEO/Auditors' Certificate
	FY 2023-24		
	FY 2022-23		
	FY 2021-22		
15	Total number of claims settled under Group Mediclaim Policies handled by you		Certificate in Company letter Head from CEO/Auditors' Certificate
	FY 2023-24		
	FY 2022-23		
	FY 2021-22		
16	Percentage of claims settled to claims lodged number wise / (amount wise) under Group Mediclaim Polices handled		Certificate in Company letter Head from CEO/Auditors' Certificate
	FY 2023-24		
	FY 2022-23		
	FY 2021-22		

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Part-II. Experience in Handling Group Health Insurance Policies
(Total – 50 Marks)

SL	Criterion	Points	Total
1	Overall Group Health Premium placed for Corporate Clients (Rs. in crore)		15
	Upto 20 crore	5	
	More than 20 upto 40	8	
	More than 40 upto 100	12	
	More than 100	15	
2	Number of Corporate Group Mediclaim Policies brokered having coverage of minimum 10,000 people		15
	One (1) Policy	5	
	Two(2) Policies	8	
	Three(3) Policies	12	
	Four(4) Policies & above	15	
3	Number of Regional Rural Bank/Public Sector Banks / Public Sector Undertakings Group Mediclaim Policies in line with IBA Medical Insurance Scheme brokered		20
	One (1) Policy	5	
	Two (2) Policies	10	
	Three (3) Policies	15	
	Four (4) Policies & above	20	
Total Marks Obtained			

Anjan Ghosh