



**HEAD OFFICE**  
CHUANPUR, NH-34,  
P.O: CHALTIA, BERHAMPOR  
DIST: MURSHIDABAD  
PIN: 742101

NOTICE: BGVB/HO/HR/ 02/2021-22

Date: 21.09.2021

**Re: Payment of arrears on account of wage revision for deceased Officer/Employee**

The Salary Revision in RRBs under XI-th Bipartite Settlement has come into effect from 1<sup>st</sup> November, 2017. Necessary arrangement has been made by the Bank for making the arrear payment to the employees, both serving & retirees accordingly.

We hereby draw attention of the legal heir/s of the deceased employees, who are now entitled to get his/her arrear payment of salary on account of the revision as per recent XI Bipartite Settlement as applicable to the deceased employees (officers/employees) who were in pay-roll of the Bank but expired during the period (01.11.2017 to 31.03.2021).

For all such officers/employees who were in the pay-roll of the Bank but expired during the said period (01.11.2017 to 31.03.2021), his/her legal heir/s are hereby requested to submit their application (as per attached proforma) to the Head Office. The Bank will make payment to his/her legal heir/s for the arrears as applicable in this regard.

A copy of this notice is to be displayed on the notice board of the branch/office and at Bank's website.

N.B. Applications may also be sent by mail at the following mail Id: [smpa@bgvb.co.in](mailto:smpa@bgvb.co.in) with a copy endorsed to [managerhr@bgvb.co.in](mailto:managerhr@bgvb.co.in)

General Manager (HR)

Enclosure: As stated

**APPLICATION FOR SALARY ARREARS OF DECEASED EMPLOYEE/ OFFICER**

The Branch Manager  
Bangiya Gramin Vikash Bank  
.....Region

Dear Sir,

**Re – Claim for arrear salary of the deceased employee/ officer.**

This is to inform you that Late..... was a permanent employee/officer of your esteemed Bank and he/she unfortunately died on .....while continuing his service or after retirement on ..... The family pension has already been commenced/not commenced (where pension is not applicable) and his/her legal heir/s are now entitled to get his/her arrear payment of salary on account of the revision as per recent XI Bipartite Settlement.

We now request you to kindly exercise the discretion of the Bank for payment of the arrear salary to be paid for the applicable period during (November 2017 - March 2021) in favour of us on the basis of the following documents.

1. Copy of the Death Certificate.
2. Disclaimer/Relinquishment by Recipient /Co-claimants (in standard format)
3. Copy of the Legal Heirship Certificate
4. Copy of Pass Book of Bank A/C of the recipient maintained with BGVB Branch

**A) Particulars of the deceased employee/ officer:**

Name:  Employee ID:   
Branch/Office last attended:  Region:

B) Date of Death:  Date of Retirement:  PPO NO:

**C) Particulars of Legal Heirs left behind by the deceased:**

Sl No	Name	Address	Relationship	Occupation	Age
1					
2					
3					
4					
5					

I/ We declare that the above information are true and correct and do hereby for my/ourselves and my/our heirs, legal representatives, executors and administrators jointly and severally undertake and agree to indemnify you and your successors and assigns against all claims, demands proceedings, losses, damages, charges and expenses which may be raised against or incurred by you by reason or in consequence of your having agreed to pay /or paying me/us the said claim as aforesaid.

Date: \_\_\_\_\_ Name of the Applicant/s .....

Place: \_\_\_\_\_ Signature of the Applicant/s .....

Mobile No: \_\_\_\_\_ Full Address (with Pin Code)

Mail ID (If any): \_\_\_\_\_

BGVB SB A/C number of the recipient.



## LETTER OF DISCLAIMER / RELINGQUISHMENT

(To be stamped over Rs.50/- Non-Judicial Stamp Paper)

The Branch Manager  
Bangiya Gramin Vikash Bank  
.....Branch

Sir,

With reference to payment of arrear salary on account of the revision as per recent XI th Bipartite Settlement, I/We, the following legal heirs of late.....do hereby declare that I/We have no interest in the above mentioned arrear salary which is due but unpaid to late....., after his/her demise and hereby submit no objection to your for paying the eligible arrear salary on account of the revision as per recent XIth Bipartite Settlement to Sri/Smt....., whose relation with myself/us and SB account No with BGVB is stated herein below.

We further confirm that, it will be completely binding on me/us and I/We will never raise any questions/objections on the Bank's action on payment of proceeds of the above mentioned arrear salary. I/We also undertake to bind ourselves, our legal heirs and legal representatives not to revoke the declaration made therein and indemnify the Bank for any consequences arising out of payment of the said arrear.

Sl No	Name of the Claimant	Age	Sex	Relation with recipient	Signature
1					
2					
3					
4					
5					
6					

Place:

Date:

## HEIRSHIP CERTIFICATE

This is to certify that ..... son / daughter / wife of

.....of village/town .....P.O.

..... Dist ..... died on

..... intestate leaving behind him / her following legal heirs only.

Sl. No.	Name of heirs	Relation with the deceased	Age	Signature / LTI

Date:.....

Signature of the Competent Authority

(with Rubber Stamp)

*(The heirship certificate may be issued by a Gazetted Officer, a Judicial Officer, Mayor or Councilor of a Corporation, Chairman or Councilor of a Municipality Chairman or Members of a Town Committee, Panchayat Pradhan/Head of Gram Panchayat, Notary Public under official seal or by any valued constituent of the branch.)*