



BANGIYA GRAMIN VIKASH BANK, HEAD OFFICE
BERHAMPORE, WEST BENGAL
Recovery & Monitoring Department

Bangiya Gramin Vikash Bank, Head Office, Berhampore, Dist – Murshidabad, WB- 742101, a premier RRB operating in 12 districts of West Bengal invites application from the intending Firm / Association / individuals Agents for empanelment of Debt Recovery and Enforcement Agents for the branches of the bank for the period from July' 2020 to March' 2021. The application should accompany duly filled up Bio-Data along with copies of necessary certificates, which should reach Recovery & Monitoring department of Bank's Head Office on or before 16.07.2020 through e-mail/post. Selection of enforcement agents for empanelment will be done within 20.07.2020 by the Bank.

Email IDs for correspondence:- i) gmpd@bgvb.co.in, ii) cmrec@bgvb.co.in, iii) smrec@bgvb.co.in

Terms and conditions

a) Eligibility / selection criteria for empanelment of recovery Agents:

i. Recovery Agents should have specialized knowledge, past experience, capabilities, expertise and infrastructural support for recovery of Bank's dues.

ii. The past experience of the recovery agents with the other banks / financial institutions, state financial corporations and others, if any

iii. Their accessibility in the area of operation

iv. The availability of requisite administrative network, proximity to the branches etc. They should have fair knowledge in local language of the area where their services are to be utilized

v. They should have undergone 100 hours (50 hours in case of graduation qualification) of training programme on the certificate course devised by IIBF

vi. On completion of the training programme, they should pass the examination conducted by IIBF and obtain a certificate to this effect issued by IIBF.

vii. Preference will be given to those Recovery Agents who are empanelled with **Punjab National Bank / e-United Bank of India / e-Oriental Bank of Commerce** and other scheduled Commercial Banks/Financial Institutions/Insurance Companies/Departments or agencies of Central/State Government.

b) Validity of selected Panel of Recovery Agents:

i. Empanelment of recovery agents will be valid for a period of one year from the date of empanelment.

ii. If any Branch / Regional Office at any point of time, during the financial year observes that the empanelled recovery agent is not performing well and/or not observing code of conduct while discharging the duties of recovery in NPA account allotted to them, then their empanelment will be liable to be cancelled / terminated.

iii) Agency so selected shall make a security deposit Rs.50000.00 (Rs.Fifty thousand) only (by way of term deposit) which shall be returned to the Agency on termination of the arrangement. However, if the agency is terminated due to non-observance of terms & conditions; then the security is liable to be retained by the bank.

iv. At the end of each financial year, Head Office (Recovery Department) will review the overall performance of each and every recovery agent for continuance of empanelment for the next financial year. In this regard agency of only those recovery agents will be continued, who are found to be performing and have not violated any code of conduct and various guidelines issued by RBI / Bank for them for discharging their duties.

General Manager (Recovery)