



HEAD OFFICE
BMC HOUSE, NH-34,
CHUANPUR,
P.O: CHALTIA,
Berhampur-742101

TENDER NOTICE NO. : 01/2018-19

Date: 04.04.2018

Notice inviting application for empanelment as Recovery Agent (Debt Recovery and Enforcement agent) of Bangiya Gramin Vikash Bank

Applications are invited from the interested "Debt recovery and Enforcement Agencies" to be empanelled as Recovery Agents of Bangiya Gramin Vikash Bank.

The interested Debt recovery and Enforcement Agencies can either submit their applications in person to Head Office, Bangiya Gramin Vikash Bank in any working day during office hours at "Letter Receiving Section" or may send it by post so that the same reaches Head Office, Bangiya Gramin Vikash Bank within 20.04.2018 positively, along with self-attested photo copies of supporting documents.

Terms and Conditions:

- a. The interested Debt recovery and Enforcement Agencies should have undergone 100 hours of training programme on the certificate course devised by IIBF. On completion of the training programme, they should pass the examination conducted by IIBF and obtain a certificate to this effect issued by IIBF.
- b. The interested Debt recovery and Enforcement Agencies must at present be empanelled with United Bank of India as Recovery Agents.
- c. The interested Debt recovery and Enforcement Agencies should have specialized knowledge, past experience, capabilities, expertise and infrastructural support for recovery of Bank's dues
- d. The interested Debt recovery and Enforcement Agencies should have the availability of requisite administrative network, proximity to the branches etc. They should have fair knowledge in local language of the area where their services are to be utilized.
- e. Empanelment of recovery agents will be valid for a period of one year from the date of empanelment.
- f. There should not be any criminal cases instituted against or being proceeded against The interested Debt recovery and Enforcement Agencies at the time of application.
- g. Empanelment of Recovery Agents or otherwise comes under absolute discretion of the Bank and the Bank reserves its right to revoke agency of any or all of the Recovery Agents at any point of time without assigning any reason whatsoever.


General Manager (Recovery)

APPLICATION FOR EMPANELMENT AS DEBT RECOVERY AND ENFORCEMENT AGENCY

To
General Manager (Recovery)
Bangiya Gramin Vikash Bank
Head Office
BMC HOUSE, NH-34, CHUANPUR,
P.O: CHALTIA, Berhampore
Dist.: Murshidabd, WB,
PIN: 742101

Sir,

I, the undersigned, like to submit my application to be empanelled as Debt recovery and Enforcement Agency of Bangiya Gramin Vikash Bank.

Particulars are given below:

1. Name of Agency:
2. Name of Proprietor/s / Partners :
3. Address (with contact no. and mail id) :
4. Distinct No of empanelment with UBI :
5. If existing empanelled at Bagiya Gramin Vikash Bank :
6. Enclosures :
 - (i)
 - (ii)
 - (iii)
 - (iv)
 - (v)

Date :

Signature with seal